

**Conway Township**

**Special Meeting**

November 22, 2024

7:00 pm

**AGENDA**

Call to Order and Pledge of Allegiance

Roll Call

**Consent Agenda Approval**

1. Approve 10/15/2024 Meeting Minutes
2. Minutes from 11/15/2024 Not Yet Available
3. Account Reconciliations
4. Disbursements/Payroll Report/Budget Report

**Additions to and /or approval of Board Meeting Agenda**

**Call to the Public Regarding Agenda Items Only**

**Presentations**

**Reports and Communications**

5. Planning Commission Ex-Officio Report

**New Business**

6. Discuss and Approve Bid for Siding
7. Waive Contractor's License Requirement for Bricks, Blocks, & Rocks
8. Findings in attic from Your Home Solutions walk through.
9. Resumes for Assessor
10. Poverty Exemption Policy and Guidelines
11. Zoning Administrator Report
12. Fowlerville Schools Resolution Regarding Marijuana businesses and dispensaries.

**Board Member Discussion**

**Call to the Public Regarding Any Item or Issue**

**Adjournment**

CONWAY TOWNSHIP POLICY No. 7

**PUBLIC COMMENT AND CONDUCT POLICY**

Conway Township Board recognizes its obligation to obtain and the benefits to be received from public comments on matters pending before the Board. To provide an orderly and efficient manner to obtain public comment and to provide the public with an opportunity to participate in public meetings, the Conway Township Board hereby adopts the following policy for public comment and conduct at public meetings:

1. Public comment is restricted to only those times designated for public comment on the agenda, unless permitted otherwise by the chairperson or a majority of the Board. All persons addressing the Board shall comment only after being recognized by the chairperson conducting the meeting.
2. No individual speaker shall be permitted to speak more than 3 minutes regardless of topic and no time may be transferred or assigned by others to the speaker as to extend the 3-minute time limit. At the discretion of the chairperson, a speaker may be allowed to comment further than the three-minute limit. Alternatively, the chairperson may direct the speaker to submit further comment to the Board in writing at a later date.
3. When recognized by the chairperson to speak, the individual recognized shall approach and speak from the podium or location designated by the chairperson and shall not deviate from the location. When the speaker is advised by the chairperson to stop speaking when time has expired, the speaker shall cease speaking and be seated.
4. Prior to addressing the Board, each speaker shall first state for the record the speaker's name and address, the subject on which the speaker will speak, and state whether the speaker represents an organization or other person, and identify such organization or person. All remarks shall be addressed to the Board as a whole and not to any member thereof specifically or any other member of the public. Public comment is not intended to require Board members or Township staff to provide any answer to the speaker. Discussions between speakers and members of the audience will not be permitted.
5. Only one speaker will be acknowledged at a time. In the event that a group of more than three persons supporting or opposing the same position desires to be heard, in the interest of time, a spokesperson may be designated to express the group's concern and the spokesperson may be allotted up to 10 minutes to speak.
6. Public comments must be presented in a respectful manner and participants shall conduct themselves in an orderly and civil manner. Comments or language of a lewd, insulting, or provocative nature shall not be permitted. No person shall disrupt the Board and/or partake in behavior that becomes hostile, argumentative or threatens the public or an individual's safety, or is disruptive to the meeting. No person shall utilize any profane or obscene speech or gesture.
7. Violation of any provision of this policy shall be deemed a breach of the peace and such person will be asked to leave. If the person being asked to leave does not voluntarily leave or cease the behavior, the person may be ejected, and law enforcement may be called to remove the person.
8. Any person shall have the right to tape record, videotape or broadcast the proceedings of the Township Board, but shall not utilize the electric outlets of the Township without prior permission of the Township Clerk. Any tape recording, video camera or other camera utilized by any such person, shall be kept at least ten feet from all members of the Board and shall not be placed behind them.

This policy may be adopted for use by other boards, commissions, and committees of the Township. This policy or a summary of it may be placed on the back of the meeting agenda or made available with the meeting agenda.

**Conway Township Board Of Trustee Board Meeting Notes: DRAFT MINUTES**

**Date: 10-15-2024**

**Time: 7:00PM**

**Location: Conway Township Hall**

Supervisor: *Bill Grubb*

Clerk: *Rachel Kreeger*

Treasurer: *Deb Grubb*

Trustee: *George Pushies*

Trustee: *Amy Crampton-Atherton*

*\* Motions That Passed During This Meeting Are Highlighted Are Typed In Green.*

*\* Items That Need To Be Addressed At Next Month's Board Meeting Are Typed In Purple.*

**1) Call Meeting To Order**

- a. The Conway Board Meeting was called to order on 09-17-2024 at 7:00 pm and was followed by the saying the Pledge of Allegiance.

**2) Take Attendance and Members Sign In**

- a. W. Grubb (Supervisor): Present, R. Kreeger (Clerk): Absent, D. Grubb (Treasurer): Present, A. Crampton-Atherton (Trustee): Present, G. Pushies (Trustee): Present

**3) Call To Public**

- a. A resident who resides on Fowlerville Road (directly next to the land where the Kreeger Gas Station is planning to be built) requested an update on the plans and zoning information. She stated there were specific items she brought up at last month's Planning Commission Meeting. G. Pushies stated it is currently being worked on and the Township is looking to hire a professional planner to a site plan review. In addition, the Township is looking into have both the Township Zoning Administrator and Township Attorney do an actual formal review the site plans as well. It was highly recommended she attend the next Planning Commissions Meeting where this topic will be discussed.

**4) Approve 09-17-2024 Board Meeting Consent Agenda**

- a. Motion: To Approve the 09-17-2024 Board Meeting Draft Minutes
  - i. **Motion was made by A. Crampton-Atherton. Motion was seconded by G. Pushies. No discussion was had. Motion as approved: 4 yes, 1 no, 1 absent.**
- b. Motion: To Approve the 09-26-24 Special Board Meeting Draft Minutes
  - i. **Motion was made by A. Crampton-Atherton. Motion was seconded by G. Pushies. Discussion: clarification of where this motion was added to the agenda. Motion was approved: 4 yes, 0 no, 1 absent.**
- c. Motion: To Approve The Account Reconciliation
  - i. Discussion: W. Grubb stated there was an issue with BS&A Cloud and the auditor involved. W. Grubb stated it is a data entry issue, not a question of if they money is there; specifically involving how our audit team entered the tax deposits. W. Grubb stated the Cloud is proving to be more difficult to work with than what was originally anticipated. **Motion made by A. Crampton-Atherton. The motion was seconded by: D. Grubb. The motion was approved: 3 yes, 1 no, 1 absent.**
- d. Motion: To Approve The Disbursements/Payroll Registration/Budget Report
  - i. Discussion: W. Grubb payroll was not included in the packet, but R. Kreeger is the only one having access to payroll and she is absent today. The disbursement and the budget report are included in the packet. **Motion to approve the disbursements/payroll registration/budget report was tabled until the next meeting.**



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**5) Amendments To 10-17-2024 Board Meeting Agenda**

- a. Call To The Public and Board Discussion: Requested Additions To The Agenda
  - i. Brande Nogafsky requested the following be added to the agenda: Recreation Department and Withdraw Letter. She also requested follow through with accessibility follow through. Board Discussion and Additions To The Agenda: Motion to approve of 09-26-24 Special Board Meeting Draft Minutes, G. Pushies requested to add presentation of two different professional planners to the agenda and G. Pushies requested to add shared file for the planning commission to the agenda.
- b. Deletions To Agenda:
  - i. Notes:
- c. **Motion To Approve The Above Amendments (5a and 5b) To The 10-17-2024 Board Meeting Agenda**
  - i. **Motion made by G. Pushies. Motion seconded by A Crampton-Atherton. No further discussion. Motion passed: 4 yes, 0 no, 1 absent.**

**6) Old Business**

- a. Poverty Exemption Policy and Guidelines: Brande Nogafsky.
  - i. **B. Nogafsky requested to redline/remove the following words from the policy, "which includes any person listed on the deed". This will be resolution will be 241015-1. Motion was made to postpone this resolution until next month. Motion made by G. Pushies. Motion seconded by A. Crampton-Atherton. Motion passed: 4 yes, 0 no, 1 absent.**
- b. Recreation Department: Withdraw Letter
  - i. The withdraw letter was created and typed up by Brande Nogafsky, Diana Lowe, and Rachel Kreeger. If we agree on this letter and sign it, it will need to be sent to the other four townships, the school board, the recreation department and the super intendent's office. **Motion to accept the drafted letter to the recreation board. Motion made by: G. Pushies, Motion seconded by: W. Grubb. No further discussion. Motion passed: 4 yes, 0 no, and 1 absent. W. Grubb will sign it tomorrow and get it sent out tomorrow.**
  - ii. Brande asked if we agree in adding the recommendation that in the contract agreement with the recreation department will be listed every current sport we offer and offer no less. The Conway Board agreed. In addition, the townships would like to know we agree we should recommend: 1) one payment to the recreation department a year on July 1<sup>st</sup>, 2) we request for a review student enrollment checking to make sure students are listed in the correct township they live in and 3) townships receive quarterly updates/summaries of where the recreation department is spending the township's money. The Conway Board agreed.



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*Trustee: George Pushies*

*Trustee: Amy Crampton-Atherton*

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**Continuation: 6) Old Business**

- c. Assessing PA-116 Class: Accessibility Follow Through
  - i. Creation of an official accessibility policy vs just having guidelines posted on the website. Remove assessor's name and replace with current policy. It would be Policy 21. **Motion to accept Conway Township Policy 21 subject to future amendment. Motion made by: G. Pushies. Motion seconded by: D. Grubb. No further discussion. Motion passed: 4 yes, 0 no, 1 absent.**
- d. Assistant Assessor's Letter of Resignation
  - i. Brande Nogafsky submitted a letter of resignation at the end of September 2024 stating she would work through the end of the year. Brande is currently at a Level Two.
  - ii. W. Grubb would like to offer Brande Nogafsky the position of assessor at the average salary of an assessor at a Level Three. A special meeting will need to be had to move forward. **Motion: W. Grubb will research the average salary of a level three assessor and send the board this information no later than October 22<sup>nd</sup>. Motion made by: Pushies. Motion seconded by: A. Crampton-Atherton. No further discussion. Motion passed: 4 yes, 0 no, 1 absent.**
- e. Master Planner
  - i. Guest speakers from: McKenna Firm (Brian and Ashely) out of Northville. Conway Township would like to hire a Master Planner to update our master plan and also perform a site review. Conway Township inquired about McKenna's ability to attend Conway Township meetings: McKenna agreed it is important for them to attend meetings. Conway and McKenna also agreed we would review and should we decide, we sign a contract created by McKenna and McKenna would agree to sign a contract created by our Township Attorney.
  - ii. **Motion: Conway Township hire McKenna as the Township Master Planner with a Township based contractual agreement to include but not limited to an escape clause; contingent on signed contract. Motion made by: G. Pushies. Motion seconded by: A. Crampton-Atherton. Motion passed: 4 yes, 0 no, 1 absent.**
    - 1. **W. Grubb will contact Conway Township Attorney about the creation of this contractual agreement.**
  - iii. **Motion: To authorize the Conway Township Planning Commission to engage in this one-time agreement with McKenna Planning Firm to perform a site plan review for the Kreeger Gas Station and McKenna will communicate the charge for this service to the Planning Commission Chair. This charge will not exceed the price stated in McKenna's previous email on 10/2024 email. Motion made by: W. Grubb. Motion seconded by: G. Pushies. Motion passed: 4 yes, 0 no, 1 absent.**

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**Continuation: 6) Old Business**

- f. Board Member Review and Initial Bank Statements (suggestion per Ken Palka at our 09-17-24 Board Meeting)
  - i. **Motion: The Conway Township Supervisor, who is a Board Member not involved in accounts receivable or accounts payable, review bank statements monthly for reasonableness and initial after task is complete.**
  - ii. **Motion was made to postpone this motion until the newly elected board can discuss it in December 2024. Motion made by: G. Pushies. Motion seconded by: A. Crampton-Atherton. No further discussion. Motion passed: 4 yes, 0 no, 1 absent.**
- g. Bank Account Signers
  - i. **Motion: I move transparency purposes, the Conway Township Board document who the bank account signers are. Persons serving in the following Conway Township roles have the authority to be a bank account signer: 1) Conway Township Treasurer, 2) Conway Township Clerk**
  - ii. **Motion to postpone this motion. Motion made by: W. Grubb. Motion seconded by: G. Pushies. Motion passed: 4 yes, 0 no, 1 absent.**
- h. Capitalization Policy
  - i. **Motion to postpone this topic. Motion made by: W. Grubb. Motion seconded by: G. Pushies. Motion passed: 4 yes, 0 no, 1 absent.**
- i. Building Maintenance
  - i. **W. Grubb and Conway Zoning Administrator has spoke to the brick contractor (Brick, Blocks and Rocks) \$48,000 (which includes the \$14,000 we have already paid) about vapor barrier and water proofing. However, there is current issues on the building (missing osb and correct flashing) that are preventing us from moving forward with the brick process. Our Conway Township Zoning Administrator stated that the windows are currently installed too deep; it needs a continuous bent piece of metal to correct this situation. Dan Cogswell has not provided a detailed line-item for labor and materials. The siding that once was at the Township has been removed from the property.**
  - ii. **W. Grubb stated no one is interested in taking the job of becoming a construction manager. Motion: Appoint Conway Zoning Administrator (Russ Cezar) as project manager as of the Conway Township Project Manager until completion of the 2024 siding project. Motion made by: G. Pushies. Motion seconded by: W. Grubb. Motion passed 4 yes, 0 no 1 absent.**



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*Trustee: Amy Crampton-Atherton*

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**Continuation: 6) Old Business**

- iii. **Motion: To terminate our working relationship with Dan Cogswell and seek bids for building wood, windows, flashing, drywall repair, painting, possible landscaping. Motion made by: A. Crampton-Atherton. Motion seconded by: G. Pushies. Motion passed: 4 yes, 0 no, 1 absent.**
- iv. **Motion to accept increase in the price (\$34,000) and work by Bricks, Blocks and Rocks. Motion made by: A. Crampton-Atherton. motion seconded by: W. Grubb. Roll Call: W Grubb: yes ,D. Grubb: yes, G. Pushies: yes A-Crampton-Atherton: yes, R. Kreeger: absent. Motion passed.**

**j. ARPA Funds**

- i. **Motion: To reallocate all remaining ARPA money, we are in possession of, for Roads. Motion made by: W. Grubb. Motion seconded by: G. Pushies. Motion passed: 4 yes, 0 no, 1 absent.**

**k. Fee For FOIA**

- i. This item is stricken from the agenda.

**l. Staff Laptops**

- i. **Applied quoted the Lenova laptops are being quoted for \$2100.00. It was requested to get a quote for different brands of laptops. Motion to postpone the topic of staff laptops until next month. Motion made by: W. Grubb. Motion seconded by: G. Pushies. Motion passed: 4 yes, 0 no, 1 absent.**

**7) New Business**

**a. Snow Plowing Bids**

- i. **Motion to postpone topic of snow plowing bids until next month. Motion made by W. Grubb. Motion seconded by: G. Pushies. Motion passed: 4 yes, 0 no, 1 absent.**

- b. **Motion: To authorize Township Attorney of Foster Swift to file an appeal or other appropriate legal action to challenge the Michigan Public Service Commission's October 11, 2024 court order concerning PA-233. Motion made by: W. Grubb. Motion seconded by: G. Pushies. Motion passed: 4 yes, 0 no, 1 absent.**

- c. **Motion: To reallocate all the remaining ARPA Funds, in our account, to pavement preservation with Livingston County Road Commission as our accounts allow and the Clerk deems appropriate and allocate the money we didn't spend from road account this year and this year's winter taxes to finish paving Fowlerville Road up to Lovejoy. Motion made by: W. Grubb. Motion seconded by: A. Crampton-Atherton. Roll Call: G Pushies - yes, W. Grubb - yes, A. Crampton-Atherton - yes, D. Grubb - yes, R. Kreeger- absent. Motion passed.**



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*Trustee: Amy Crampton-Atherton*

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**Continuation of 7) New Business**

- d. Resolution for partial termination of farmlands development rights agreement for the Township Hall property.
  - i. When the land for building the township hall was purchased from the Scherwood's, the PA -116 Farmland Preservation was never withdrawn off of the Scherwood's property.
  - ii. Resolution 241015-2
  - iii. Motion made by: W. Grubb. Motion seconded by: G. Pushies. Roll Call: W, Grubb - yes, D. Grubb – yes, G. Pushies - yes, A. Crampton-Atherton – yes, R. Kreeger – absent. Motion passed: 4 yes, 0 no, 1 absent.
- e. Planning Commission and Planning Commission Secretary need access to the shared drive. W. Grubb will contact AJ (from Pikk) to contact Planning Commission so they can have access to the shared drive.

**8) Last Call To The Public**

**9) Meeting Adjournment**

- a. Motion to adjourn meeting was adjourned at 8:53pm. Motion made by: G. Pushies. Motion seconded by: D. Grubb. Motion passed: 4 yes, 0 no, 1 absent.

Once the Conway Township Board approves the above 10-25-2024 Board Meeting Minutes, the Conway Township Clerk and/or Deputy Clerk will sign and date these minutes:

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Signature of Conway Township Board Member (Clerk or Deputy Clerk) and Date

Conway Township Clerk: Rachel Kreeger  
Conway Township Deputy Clerk: Tara Foote

Conway Township

Special Board Meeting: **DRAFT MINUTES**

November 15, 2024 at 7:00pm

Supervisor: W. Grubb

Treasurer: D. Grubb

Clerk: R. Kreeger

Trustee: G. Pushies

Trustee: A. Crampton-Atherton

\* Motions are highlighted in green text

\* Tasks needing completion are highlighted in purple text

**1. Call Meeting To Order**

- a. The meeting was called to order at: 7:00pm

**2. Pledge of Allegiance and Attendance Roll Call**

- a. T. /secretary of meeting – present, R. Kreeger/Clerk – present, W. Grubb/Supervisor– present, D. Grubb/Treasurer, A. Crampton-Atherton/Trustee – present and G. Pushies/Trustee – present

**3. Call To Public**

- a. Fowlerville Recreation Board had a meeting last night on 11/14/24. At the meeting, Conway Township Recreation Representative, Brande Nogafsky, received a *draft* Community Recreation Agreement created on behalf of all five Townshios by Handy Township’s lawyer, Mike Homier. The Fowlerville Recreation Board will not see the draft agreement until approved by all five Townships. It is anticipated edits will have to be made prior to all Townships agreeing. Clerk, R. Kreeger, requested a digital copy of this document and Brande Nogafsky agreed to request we be sent one (as she only had a hard copy as well).

**4. New Busines**

- a. Acceptance of R. Kreeger’s (Clerk) letter of resignation effective November 27, 2024.
- i. Motion made: Amy Crampton- Atherton and motion seconded by: G. Pushies. There was no discussion.
1. Roll Call: W. Grubb – yes, D. Grubb – yes, G. Pushies – yes, A. Crampton-Atherton – yes
2. R. Kreeger not permitted to vote per this motion
3. Motion passed – four yes, 0 no, 0 absent
- b. Acceptance of T. Foote’s (Deputy Clerk) letter of interest (for the now) Clerk position.
- i. Motion made by D. Grubb and motion seconded by G. Pushies. There was no discussion.
1. Roll Call: A. Crampton-Atherton – yes, G. Pushies – yes, D. Grubb – yes, W. Grubb – yes, and R. Kreeger yes
2. Motion passed: 5 yes, 0 no, 0 absent

Conway Township

Special Board Meeting: **DRAFT MINUTES**

November 15, 2024 at 7:00pm

Supervisor: W. Grubb

Treasurer: D. Grubb

Clerk: R. Kreeger

Trustee: G. Pushies

Trustee: A. Crampton-Atherton

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**Continuation of: 5) New Business**

- c. Acceptance of T. Foote's (newly elected Treasurer) resignation effective November 27, 2024.
  - i. Motion made by G. Pushies and motion seconded by A. Crampton-Atherton. No further discussion.
    - 1. Roll Call: R. Kreeger – yes, W. Grubb - yes, G. Pushies – yes, D. Grubb – yes, A. Crampton-Atherton – yes
    - 2. Motion Passed: 5 yes, 0 no, 0 absent
- d. Appointment of T. Foote as Clerk effective November 27<sup>th</sup>, 2024
  - i. Motion made by W. Grubb and motion seconded by G. Pushies. No further discussion.
    - 1. Roll Call: A. Crampton-Atherton – yes, W. Grubb – yes, G. Pushies – yes, D. Grubb – yes.
- e. Appointment of D. Grubb as Treasurer effective November 27, 2024
  - i. Motion made by W. Grubb and motion seconded by G. Pushies. No further discussion.
    - 1. Roll Call: R. Kreeger – yes, W. Grubb – yes, G. Pushies – yes, A. Crampton-Atherton – yes and D. Grubb – yes
    - 2. Motion Passed: 5 yes, 0 no, 0 absent

**5. Board Member Discussion**

- a. There was no discussion to note.

**6. Call To Public**

- a. Speaker/Resident One: Thanked and complimented R. Kreeger for stepping in and serving as Clerk.
- b. Speaker/Resident Two: Requested text alerts for *all* meetings, expressed concern that there was conflict of interest within the items voted upon this evening and questioned if there was a need for a special meeting rather than just incorporating this into the regular meeting.

**7. Adjournment Of Meeting at 7:16pm.**

- a. Motion made by G. Pushies and motion seconded by D. Grubb



Conway Township

Special Board Meeting: **DRAFT MINUTES**

November 15, 2024 at 7:00pm

Supervisor: W. Grubb

Treasurer: D. Grubb

Clerk: R. Kreeger

Trustee: G. Pushies

Trustee: A. Crampton-Atherton

b. Motion passed: 5 yes, 0 no, and 0 absent.

Once Approved By Conway Township Board, the Clerk will sign and date these Minutes

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Conway Township Clerk (Printed):

Date:

BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP

Bank TAX - BOAA - TAX FUND  
 From: 08/31/2024 To: 09/30/2024  
 Reconciliation Record: 0000000107

|                                       |              |
|---------------------------------------|--------------|
| Beginning GL Balance:                 | 537,171.25   |
| Add: Cash Receipts                    | 1,541,802.68 |
| Less: Cash Disbursements              | (159,661.09) |
| Add: Journal Entries/Other            | 282.67       |
| Ending GL Balance:                    | 1,919,595.51 |
| Ending Bank Balance:                  | 1,829,343.55 |
| Add: Miscellaneous Transactions       | 90,276.51    |
| Add: Deposits/Transactions In Transit | 0.00         |

|            |              |  | AP Checks |        |
|------------|--------------|--|-----------|--------|
| Check Date | Check Number | Name                                   |           | Amount |
| 03/30/2024 | 3660         | DAVID AND ELIZABETHWHITT               |           | 24.55  |
| 03/30/2024 | 3664         | MICHAEL PRINGLE                        |           | 0.00   |
| 07/31/2024 | 3697         | CONWAY TOWNSHIP                        |           | 0.00   |
| 07/31/2024 | 3700         | LIVINGSTON EDUCATIONAL SERVICES AGENCY |           | 0.00   |
| 07/31/2024 | 3702         | LIVINGSTON COUNTY TREASURER            |           | 0.00   |
| 08/13/2024 | 3704         | LIVINGSTON COUNTY TREASURER            |           | 0.00   |
|            |              |  |           | 24.55  |

|                               |              |
|-------------------------------|--------------|
| Total - 6 Outstanding Checks: | 24.55        |
| Adjusted Bank Balance         | 1,919,595.51 |
| Unreconciled Difference       | 0.00         |

REVIEWED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP

Bank GEN - BOAA - GENERAL FUND  
 From: 09/01/2024 To: 09/30/2024  
 Reconciliation Record: 0000000099

|                                       |             |
|---------------------------------------|-------------|
| Beginning GL Balance:                 | 181,499.26  |
| Add: Cash Receipts                    | 69,079.27   |
| Less: Cash Disbursements              | (42,812.91) |
| Add: Journal Entries/Other            | 61,492.61   |
| Ending GL Balance:                    | 269,258.23  |
| Ending Bank Balance:                  | 269,767.30  |
| Add: Miscellaneous Transactions       | (422.80)    |
| Add: Deposits/Transactions In Transit | 0.00        |

| Check Date | Check Number | Name  | AP Checks  | Amount |
|------------|--------------|---|------------|--------|
| 07/31/2024 | 12609        | BS & A SOFTWARE                             |            | 0.00   |
| 08/14/2024 | 12617        | GREEN OAK TWP TREASURER'S OFFICE            |            | 0.00   |
| 09/04/2024 | 12640        | MICHIGAN ASSOCAITON OF MUNICIPAL CEMETERIES |            | 45.00  |
| 09/12/2024 | 12653        | SUSAN EGBERT                                |            | 0.00   |
| 09/13/2024 | 12654        | SUSAN EGBERT                                |            | 41.27  |
|            |              |   |            | 86.27  |
|            |              | Total - 5 Outstanding Checks:               | 86.27      |        |
|            |              | Adjusted Bank Balance                       | 269,258.23 |        |
|            |              | Unreconciled Difference                     | 0.00       |        |

REVIEWED BY: \_\_\_\_\_ DATE: \_\_\_\_\_



BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP

Bank DOG - BOAA - DOG LICENSE  
From: 08/31/2024 To: 09/30/2024  
Reconciliation Record: 0000000104

|                                       |        |               |
|---------------------------------------|--------|---------------|
| Beginning GL Balance:                 |        | 198.63        |
| Add: Journal Entries/Other            |        | 0.09          |
| Ending GL Balance:                    |        | <u>198.72</u> |
| Ending Bank Balance:                  |        | 198.72        |
| Add: Deposits/Transactions In Transit |        | 0.00          |
| Total - 0 Outstanding Checks:         | 0.00   |               |
| Adjusted Bank Balance                 | 198.72 |               |
| Unreconciled Difference               | 0.00   |               |

REVIEWED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP

Bank CEM - BOAA - CEMETERY  
From: 08/31/2024 To: 09/30/2024  
Reconciliation Record: 0000000103

|                                       |           |                  |
|---------------------------------------|-----------|------------------|
| Beginning GL Balance:                 |           | 64,087.93        |
| Add: Journal Entries/Other            |           | 29.94            |
| Ending GL Balance:                    |           | <u>64,117.87</u> |
| Ending Bank Balance:                  |           | 64,117.87        |
| Add: Deposits/Transactions In Transit |           | 0.00             |
| Total - 0 Outstanding Checks:         | 0.00      |                  |
| Adjusted Bank Balance                 | 64,117.87 |                  |
| Unreconciled Difference               | 0.00      |                  |

REVIEWED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP

Bank FLGCD - FLAGSTAR - TIME DEPOSIT (CD)

From: 09/01/2024 To: 09/30/2024

Reconciliation Record: 0000000102

|                                       |            |
|---------------------------------------|------------|
| Beginning GL Balance:                 | 197,778.73 |
| Ending GL Balance:                    | 197,778.73 |
| Ending Bank Balance:                  | 197,778.73 |
| Add: Deposits/Transactions In Transit | 0.00       |
| Total - 0 Outstanding Checks:         | 0.00       |
| Adjusted Bank balance                 | 197,778.73 |
| Unreconciled Difference               | 0.00       |

REVIEWED BY: \_\_\_\_\_ DATE: \_\_\_\_\_



BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP

Bank BLDG - CHASE - BUILDING FUND  
From: 08/31/2024 To: 09/30/2024  
Reconciliation Record: 0000000101

|                                       |  |                  |
|---------------------------------------|--|------------------|
| Beginning GL Balance:                 |  | 99,551.76        |
| Add: Journal Entries/Other            |  | 1.66             |
| Ending GL Balance:                    |  | <u>99,553.42</u> |
| Ending Bank Balance:                  |  | 99,552.59        |
| Add: Miscellaneous Transactions       |  | 0.83             |
| Add: Deposits/Transactions In Transit |  | 0.00             |
| Total - 0 outstanding checks:         |  | 0.00             |
| Adjusted Bank Balance                 |  | 99,553.42        |
| Unreconciled difference               |  | 0.00             |

REVIEWED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP

Bank RDSAV - BOAA - ROAD SAVINGS  
From: 09/01/2024 To: 09/30/2024  
Reconciliation Record: 0000000100

|                                       |                  |
|---------------------------------------|------------------|
| Beginning GL Balance:                 | 91,997.28        |
| Add: Journal Entries/Other            | 98.34            |
| Ending GL Balance:                    | <u>92,095.62</u> |
| Ending Bank Balance:                  | 92,095.62        |
| Add: Deposits/Transactions In Transit | 0.00             |
| Total - 0 Outstanding Checks:         | 0.00             |
| Adjusted Bank Balance                 | 92,095.62        |
| Unreconciled Difference               | 0.00             |

REVIEWED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP  
Bank MSUCD - MSUFCU - TIME DEPOSIT (CD)  
From: 09/01/2024 To: 09/30/2024  
Reconciliation Record: 0000000098

|                                       |  |                   |
|---------------------------------------|--|-------------------|
| Beginning GL Balance:                 |  | 254,015.78        |
| Add: Journal Entries/Other            |  | 2,834.01          |
| Ending GL Balance:                    |  | <u>256,849.79</u> |
| Ending Bank Balance:                  |  | 256,849.79        |
| Add: Deposits/Transactions In Transit |  | 0.00              |
| Total - 0 Outstanding Checks:         |  | 0.00              |
| Adjusted Bank Balance                 |  | 256,849.79        |
| Unreconciled Difference               |  | 0.00              |

REVIEWED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP

Bank MM - HUNTINGTON - MONEY MARKET

From: 09/01/2024 To: 09/30/2024

Reconciliation Record: 0000000095

|                                       |  |                   |
|---------------------------------------|--|-------------------|
| Beginning GL Balance:                 |  | 237,291.28        |
| Add: Journal Entries/Other            |  | 58.36             |
| Ending GL Balance:                    |  | <u>237,349.64</u> |
| Ending Bank Balance:                  |  | 237,349.64        |
| Add: Deposits/Transactions In Transit |  | 0.00              |
| Total - 0 Outstanding Checks:         |  | 0.00              |
| Adjusted Bank Balance                 |  | 237,349.64        |
| Unreconciled Difference               |  | 0.00              |

REVIEWED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP

Bank ROAD - BOAA - ROAD CHECKING  
From: 09/01/2024 To: 09/30/2024  
Reconciliation Record: 0000000096

|                                       |                   |
|---------------------------------------|-------------------|
| Beginning GL Balance:                 | 234,452.20        |
| Less: Cash Disbursements              | (82,322.56)       |
| Add: Journal Entries/Other            | 184.17            |
| Ending GL Balance:                    | <u>152,313.81</u> |
| Ending Bank Balance:                  | 152,313.81        |
| Add: Deposits/Transactions In Transit | 0.00              |
| Total - 0 outstanding Checks:         | 0.00              |
| Adjusted Bank Balance                 | 152,313.81        |
| Unreconciled Difference               | 0.00              |

REVIEWED BY: \_\_\_\_\_ DATE: \_\_\_\_\_



BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP

Bank MSUSV - MSUFCU - CONTINGENT SAVER

From: 09/01/2024 To: 09/30/2024

Reconciliation Record: 0000000097

|                                       |      |
|---------------------------------------|------|
| Beginning GL Balance:                 | 5.00 |
| Ending GL Balance:                    | 5.00 |
| Ending Bank Balance:                  | 5.00 |
| Add: Deposits/Transactions In Transit | 0.00 |
| Total - 0 outstanding checks:         | 0.00 |
| Adjusted Bank Balance                 | 5.00 |
| Unreconciled Difference               | 0.00 |

REVIEWED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP  
Bank ARPA - INDEPENDENT - BUSINESS FREEDOM CHECKING  
From: 09/01/2024 To: 09/30/2024  
Reconciliation Record: 0000000106

|                                       |                   |
|---------------------------------------|-------------------|
| Beginning GL Balance:                 | 323,555.27        |
| Less: Journal Entries/Other           | (30,485.00)       |
| Ending GL Balance:                    | <u>293,070.27</u> |
| Ending Bank Balance:                  | 293,070.27        |
| Add: Deposits/Transactions In Transit | 0.00              |
| Total - 0 Outstanding Checks:         | 0.00              |
| Adjusted Bank balance                 | 293,070.27        |
| Unreconciled Difference               | 0.00              |

REVIEWED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP

Bank TRUST - BOAA - TRUST AND AGENCY

From: 08/31/2024 To: 09/30/2024

Reconciliation Record: 0000000105

|                                       |  |                  |
|---------------------------------------|--|------------------|
| Beginning GL Balance:                 |  | 32,954.79        |
| Add: Cash Receipts                    |  | 350.00           |
| Add: Journal Entries/Other            |  | 15.46            |
| Ending GL Balance:                    |  | <u>33,320.25</u> |
| Ending Bank Balance:                  |  | 33,320.25        |
| Add: Deposits/Transactions In Transit |  | 0.00             |
| Total - 0 Outstanding Checks:         |  | 0.00             |
| Adjusted Bank Balance                 |  | 33,320.25        |
| Unreconciled Difference               |  | 0.00             |

REVIEWED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP

Bank MSUSV - MSUFCU - CONTINGENT SAVER

From: 10/01/2024 To: 10/31/2024

Reconciliation Record: 0000000119

|                                       |      |
|---------------------------------------|------|
| Beginning GL Balance:                 | 5.00 |
| Ending GL Balance:                    | 5.00 |
| Ending Bank Balance:                  | 5.00 |
| Add: Deposits/Transactions In Transit | 0.00 |
| Total - 0 Outstanding Checks:         | 0.00 |
| Adjusted Bank Balance                 | 5.00 |
| Unreconciled Difference               | 0.00 |

REVIEWED BY: \_\_\_\_\_ DATE: \_\_\_\_\_



BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP

Bank MSUCD - MSUFCU - TIME DEPOSIT (CD)

From: 10/01/2024 To: 10/31/2024

Reconciliation Record: 0000000120

|                                       |            |
|---------------------------------------|------------|
| Beginning GL Balance:                 | 256,849.79 |
| Ending GL Balance:                    | 256,849.79 |
| Ending Bank Balance:                  | 256,849.79 |
| Add: Deposits/Transactions In Transit | 0.00       |
| Total - 0 Outstanding Checks:         | 0.00       |
| Adjusted Bank Balance                 | 256,849.79 |
| Unreconciled Difference               | 0.00       |

REVIEWED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP

Bank TRUST - BOAA - TRUST AND AGENCY

From: 10/01/2024 To: 10/31/2024

Reconciliation Record: 0000000118

|                                       |  |                  |
|---------------------------------------|--|------------------|
| Beginning GL Balance:                 |  | 33,320.25        |
| Less: Cash Disbursements              |  | (350.00)         |
| Add: Journal Entries/Other            |  | 15.45            |
| Ending GL Balance:                    |  | <u>32,985.70</u> |
| Ending Bank Balance:                  |  | 32,985.70        |
| Add: Deposits/Transactions In Transit |  | 0.00             |
| Total - 0 Outstanding Checks:         |  | 0.00             |
| Adjusted Bank Balance                 |  | 32,985.70        |
| Unreconciled Difference               |  | 0.00             |

REVIEWED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP

Bank DOG - BOAA - DOG LICENSE  
From: 10/01/2024 To: 10/31/2024  
Reconciliation Record: 0000000117

|                                       |               |
|---------------------------------------|---------------|
| Beginning GL Balance:                 | 198.72        |
| Add: Cash Receipts                    | 55.00         |
| Add: Journal Entries/Other            | 0.11          |
| Ending GL Balance:                    | <u>253.83</u> |
| Ending Bank Balance:                  | 253.83        |
| Add: Deposits/Transactions In Transit | 0.00          |
| Total - 0 Outstanding Checks:         | 0.00          |
| Adjusted Bank Balance                 | 253.83        |
| Unreconciled Difference               | 0.00          |

REVIEWED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP

Bank TAX - BOAA - TAX FUND  
 From: 10/01/2024 To: 10/31/2024  
 Reconciliation Record: 0000000115

|                                       |                |
|---------------------------------------|----------------|
| Beginning GL Balance:                 | 1,921,884.52   |
| Add: Cash Receipts                    | 27,596.11      |
| Less: Cash Disbursements              | (1,797,011.03) |
| Add: Journal Entries/Other            | 2,598.26       |
| Ending GL Balance:                    | 155,067.86     |
| Ending Bank Balance:                  | 441,445.82     |
| Add: Miscellaneous Transactions       | 90,751.51      |
| Add: Deposits/Transactions In Transit | 0.00           |

| Check Date | Check Number | Name                                   | AP Checks | Amount     |
|------------|--------------|--|-----------|------------|
| 03/30/2024 | 3660         | DAVID AND ELIZABETHWHITT               |           | 24.55      |
| 03/30/2024 | 3664         | MICHAEL PRINGLE                        |           | 0.00       |
| 07/31/2024 | 3697         | CONWAY TOWNSHIP                        |           | 0.00       |
| 07/31/2024 | 3700         | LIVINGSTON EDUCATIONAL SERVICES AGENCY |           | 0.00       |
| 07/31/2024 | 3702         | LIVINGSTON COUNTY TREASURER            |           | 0.00       |
| 08/13/2024 | 3704         | LIVINGSTON COUNTY TREASURER            |           | 0.00       |
| 10/23/2024 | 3713         | LIVINGSTON EDUCATIONAL SERVICES AGENCY |           | 72,915.03  |
| 10/23/2024 | 3717         | LIVINGSTON EDUCATIONAL SERVICES AGENCY |           | 138,278.01 |
| 10/23/2024 | 3721         | LIVINGSTON EDUCATIONAL SERVICES AGENCY |           | 87,112.89  |
| 10/23/2024 | 3725         | LIVINGSTON EDUCATIONAL SERVICES AGENCY |           | 78,323.99  |
| 10/23/2024 | 3728         | LIVINGSTON COUNTY TREASURER            |           | 475.00     |
|            |              |  |           | 377,129.47 |

|                                |            |
|--------------------------------|------------|
| Total - 11 Outstanding Checks: | 377,129.47 |
| Adjusted Bank Balance          | 155,067.86 |
| Unreconciled Difference        | 0.00       |

REVIEWED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP

Bank CEM - BOAA - CEMETERY  
From: 10/01/2024 To: 10/31/2024  
Reconciliation Record: 0000000114

|                                       |  |                  |
|---------------------------------------|--|------------------|
| Beginning GL Balance:                 |  | 64,117.87        |
| Add: Cash Receipts                    |  | 1,358.90         |
| Add: Journal Entries/Other            |  | 30.46            |
| Ending GL Balance:                    |  | <u>65,507.23</u> |
| Ending Bank Balance:                  |  | 65,507.23        |
| Add: Deposits/Transactions In Transit |  | 0.00             |
| Total - 0 Outstanding Checks:         |  | 0.00             |
| Adjusted Bank Balance                 |  | 65,507.23        |
| Unreconciled Difference               |  | 0.00             |

REVIEWED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP

Bank ROAD - BOAA - ROAD CHECKING  
From: 10/01/2024 To: 10/31/2024  
Reconciliation Record: 0000000113

|                                       |                   |
|---------------------------------------|-------------------|
| Beginning GL Balance:                 | 152,313.81        |
| Add: Journal Entries/Other            | 155.23            |
| Ending GL Balance:                    | <u>152,469.04</u> |
| Ending Bank Balance:                  | 152,469.04        |
| Add: Deposits/Transactions In Transit | 0.00              |
| Total - 0 Outstanding Checks:         | 0.00              |
| Adjusted Bank Balance                 | 152,469.04        |
| Unreconciled Difference               | 0.00              |

REVIEWED BY: \_\_\_\_\_ DATE: \_\_\_\_\_



BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP  
Bank ARPA - INDEPENDENT - BUSINESS FREEDOM CHECKING  
From: 10/01/2024 To: 10/31/2024  
Reconciliation Record: 0000000112

|                                       |            |
|---------------------------------------|------------|
| Beginning GL Balance:                 | 293,070.27 |
| Ending GL Balance:                    | 293,070.27 |
| Ending Bank Balance:                  | 293,070.27 |
| Add: Deposits/Transactions In Transit | 0.00       |
| Total - 0 outstanding checks:         | 0.00       |
| Adjusted Bank Balance                 | 293,070.27 |
| Unreconciled Difference               | 0.00       |

REVIEWED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP

Bank FLGCD - FLAGSTAR - TIME DEPOSIT (CD)

From: 10/01/2024 To: 10/31/2024

Reconciliation Record: 0000000111

|                                       |            |
|---------------------------------------|------------|
| Beginning GL Balance:                 | 197,778.73 |
| Ending GL Balance:                    | 197,778.73 |
| Ending Bank Balance:                  | 197,778.73 |
| Add: Deposits/Transactions In Transit | 0.00       |
| Total - 0 Outstanding Checks:         | 0.00       |
| Adjusted Bank Balance                 | 197,778.73 |
| Unreconciled Difference               | 0.00       |

REVIEWED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP

Bank BLDG - CHASE - BUILDING FUND  
From: 10/01/2024 To: 10/31/2024  
Reconciliation Record: 0000000110

|                                       |  |                  |
|---------------------------------------|--|------------------|
| Beginning GL Balance:                 |  | 99,552.59        |
| Add: Journal Entries/Other            |  | 0.83             |
| Ending GL Balance:                    |  | <u>99,553.42</u> |
| Ending Bank Balance:                  |  | 99,553.42        |
| Add: Deposits/Transactions In Transit |  | 0.00             |
| Total - 0 Outstanding Checks:         |  | 0.00             |
| Adjusted Bank Balance                 |  | 99,553.42        |
| Unreconciled Difference               |  | 0.00             |

REVIEWED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP

Bank RDSAV - BOAA - ROAD SAVINGS  
From: 10/01/2024 To: 10/31/2024  
Reconciliation Record: 0000000108

|                                       |                  |
|---------------------------------------|------------------|
| Beginning GL Balance:                 | 92,095.62        |
| Add: Journal Entries/Other            | 101.73           |
| Ending GL Balance:                    | <u>92,197.35</u> |
| Ending Bank Balance:                  | 92,197.35        |
| Add: Deposits/Transactions In Transit | 0.00             |
| Total - 0 Outstanding Checks:         | 0.00             |
| Adjusted Bank Balance                 | 92,197.35        |
| Unreconciled Difference               | 0.00             |

REVIEWED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP

Bank MM - HUNTINGTON - MONEY MARKET

From: 10/01/2024 To: 10/31/2024

Reconciliation Record: 0000000109

|                                       |                   |
|---------------------------------------|-------------------|
| Beginning GL Balance:                 | 237,349.64        |
| Add: Journal Entries/Other            | 60.31             |
| Ending GL Balance:                    | <u>237,409.95</u> |
| Ending Bank Balance:                  | 237,409.95        |
| Add: Deposits/Transactions In Transit | 0.00              |
| Total - 0 Outstanding Checks:         | 0.00              |
| Adjusted Bank Balance                 | 237,409.95        |
| Unreconciled Difference               | 0.00              |

REVIEWED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP

Bank GEN - BOAA - GENERAL FUND  
 From: 10/01/2024 To: 10/31/2024  
 Reconciliation Record: 0000000116

|                                       |                   |
|---------------------------------------|-------------------|
| Beginning GL Balance:                 | 269,258.23        |
| Add: Cash Receipts                    | 18,190.15         |
| Less: Cash Disbursements              | (7,910.23)        |
| Less: Journal Entries/Other           | (25,764.93)       |
| Ending GL Balance:                    | <u>253,773.22</u> |
| Ending Bank Balance:                  | 253,953.37        |
| Add: Miscellaneous Transactions       | 232.59            |
| Add: Deposits/Transactions In Transit |                   |
| 10/29/2024 Deposit Number: 0000000105 | 25.00             |
|                                       | <u>25.00</u>      |

AP Checks

| Check Date | Check Number | Name                             | Amount |
|------------|--------------|----------------------------------|--------|
| 07/31/2024 | 12609        | BS & A SOFTWARE                  | 0.00   |
| 08/14/2024 | 12617        | GREEN OAK TWP TREASURER'S OFFICE | 0.00   |
| 09/12/2024 | 12653        | SUSAN EGBERT                     | 0.00   |
| 09/13/2024 | 12654        | SUSAN EGBERT                     | 41.27  |
| 10/09/2024 | 7            | DTE ENERGY                       | 258.92 |
| 10/23/2024 | 12670        | KREEGER, RACHEL                  | 137.55 |
|            |              |                                  | 437.74 |

Total - 6 Outstanding Checks: 437.74  
 Adjusted Bank Balance 253,773.22  
 Unreconciled Difference 0.00

REVIEWED BY: \_\_\_\_\_ DATE: \_\_\_\_\_



**CHECK DISBURSEMENT REPORT FOR CONWAY TOWNSHIP**  
CHECK DATE 10/01/2024 - 10/31/2024

| Check Date                              | Bank Account | Check # | Payee  | Description                           | Account | Dept | Amount     |
|---|--------------|---------|--|---------------------------------------|---------|------|------------|
| <b>Fund: 101 GENERAL</b>                |              |         |  |                                       |         |      |            |
| 10/08/2024                              | GEN          | 12655   | STAPLES  | SUPPLIES STAPLES                      | 727.000 | 261  | 57.98      |
| 10/09/2024                              | GEN          | 12656   | POSTMASTER   | ELECTION POSTAGE (AV APPS)            | 727.100 | 262  | 383.35     |
| 10/16/2024                              | GEN          | 12657   | BRANDE NOGAFSKY  | MILEAGE                               | 860.000 | 261  | 46.90      |
| 10/16/2024                              | GEN          | 12658   | LOWE, DIANA  | MILEAGE                               | 860.000 | 261  | 60.10      |
| 10/16/2024                              | GEN          | 12659   | GARY KLEIN   | MILEAGE                               | 860.000 | 261  | 3.48       |
| 10/16/2024                              | GEN          | 12660   | KLEIN, JEFF  | MILEAGE                               | 860.000 | 261  | 3.48       |
| 10/16/2024                              | GEN          | 12661   | LIVINGSTON COUNTY TREASURER                                | CHARGEBACKS                           | 960.000 | 253  | 480.10     |
| 10/16/2024                              | GEN          | 12662   | MICHIGAN GANNETT LOCALIQ                                   | PROFESSIONAL AND CONTRACTUAL SERVICES | 801.000 | 267  | 167.72     |
| 10/16/2024                              | GEN          | 12663   | GREAT LAKES OUTDOOR SOLUTIONS                              | LAWN MOWING                           | 814.000 | 265  | 4,500.00   |
| 10/16/2024                              | GEN          | 12664   | TARA FOOTE   | MILEAGE                               | 860.000 | 261  | 77.72      |
| 10/16/2024                              | GEN          | 12665   | SUSAN EGBERT   | MILEAGE                               | 860.000 | 261  | 64.86      |
| 10/16/2024                              | GEN          | 12666   | KAREN PAGE   | MILEAGE                               | 860.000 | 261  | 206.36     |
| 10/16/2024                              | GEN          | 12667   | PORTER, SARAH  | MILEAGE - S. PORTER 09-2024 MILES     | 860.000 | 261  | 33.50      |
| 10/16/2024                              | GEN          | 12668   | JAMIE HERTZLER   | MILEAGE                               | 860.000 | 261  | 2.35       |
| 10/23/2024                              | GEN          | 12669   | LIVINGSTON COUNTY CLERK, ELECTIONS PRINTING AND PUBLISHING |                                       | 900.000 | 262  | 1,425.86   |
| 10/23/2024                              | GEN          | 12670   | KREEGER, RACHEL  | GENERAL FUND CHECKING - BOAA          | 001.000 | 000  | 137.55     |
| 10/09/2024                              | GEN          | 7(E)    | DTE ENERGY   | GENERAL FUND CHECKING (OCT 2024 DTE)  | 001.000 | 000  | 258.92     |
| Total For Fund: 101                     |              |         |  |                                       |         |      | 7,910.23   |
| <b>Fund: 701 TRUST &amp; AGENCY</b>     |              |         |  |                                       |         |      |            |
| 10/09/2024                              | TRUST        | 1121    | CATHY HALL   | HALL SECURITY DEPOSIT                 | 215.100 | 000  | 350.00     |
| Total For Fund: 701                     |              |         |  |                                       |         |      | 350.00     |
| <b>Fund: 703 CURRENT TAX COLLECTION</b> |              |         |  |                                       |         |      |            |
| 10/23/2024                              | TAX          | 3712    | CONWAY TOWNSHIP  | DUE TO GENERAL FUND                   | 214.101 | 000  | 4,259.40   |
| 10/23/2024                              | TAX          | 3713    | LIVINGSTON EDUCATIONAL SERVICES AG                         | DUE TO LESA                           | 234.000 | 000  | 72,915.03  |
| 10/23/2024                              | TAX          | 3714    | FOWLerville COMMUNITY SCHOOLS                              | DUE TO FOWLerville SCHOOLS            | 225.000 | 000  | 132,094.57 |
| 10/23/2024                              | TAX          | 3715    | LIVINGSTON COUNTY TREASURER                                | DUE TO LIVINGSTON COUNTY              | 222.000 | 000  | 222,322.77 |
| 10/23/2024                              | TAX          | 3716    | CONWAY TOWNSHIP  | DUE TO GENERAL FUND                   | 214.101 | 000  | 6,188.05   |
| 10/23/2024                              | TAX          | 3717    | LIVINGSTON EDUCATIONAL SERVICES AG                         | DUE TO LESA                           | 234.000 | 000  | 138,278.01 |
| 10/23/2024                              | TAX          | 3718    | LIVINGSTON COUNTY TREASURER                                | DUE TO LIVINGSTON COUNTY              | 222.000 | 000  | 441,188.74 |
| 10/23/2024                              | TAX          | 3719    | FOWLerville COMMUNITY SCHOOLS                              | DUE TO FOWLerville SCHOOLS            | 225.000 | 000  | 39,581.15  |
| 10/23/2024                              | TAX          | 3720    | CONWAY TOWNSHIP  | DUE TO GENERAL FUND                   | 214.101 | 000  | 3,820.63   |
| 10/23/2024                              | TAX          | 3721    | LIVINGSTON EDUCATIONAL SERVICES AG                         | DUE TO LESA                           | 234.000 | 000  | 87,112.89  |
| 10/23/2024                              | TAX          | 3722    | FOWLerville COMMUNITY SCHOOLS                              | DUE TO FOWLerville SCHOOLS            | 225.000 | 000  | 17,312.09  |

**CHECK DISBURSEMENT REPORT FOR CONWAY TOWNSHIP**

CHECK DATE 10/01/2024 - 10/31/2024

| Check Date                              | Bank Account | Check # | Payee                              | Description  | Account | Dept | Amount              |
|---|--------------|---------|------------------------------------|--|---------|------|---------------------|
| <b>Fund: 703 CURRENT TAX COLLECTION</b> |              |         |                                    |  |         |      |                     |
| 10/23/2024                              | TAX          | 3723    | LIVINGSTON COUNTY TREASURER        | DUE TO LIVINGSTON COUNTY                                 | 222.000 | 000  | 277,475.48          |
| 10/23/2024                              | TAX          | 3724    | CONWAY TOWNSHIP                    | DUE TO GENERAL FUND                                      | 214.101 | 000  | 3,500.37            |
| 10/23/2024                              | TAX          | 3725    | LIVINGSTON EDUCATIONAL SERVICES AG | DUE TO LESA INTEREST AND DIVIDENDS                       | 234.000 | 000  | 78,256.66           |
|   |              |         |                                    |  | 665.000 | 000  | 67.33               |
|   |              |         |                                    | Check TAX 3725 Total for Fund 703 CURRENT TAX COLLECTION |         |      | <u>78,323.99</u>    |
| 10/23/2024                              | TAX          | 3726    | FOWLerville COMMUNITY SCHOOLS      | DUE TO FOWLerville SCHOOLS INTEREST AND DIVIDENDS        | 225.000 | 000  | 25,142.69           |
|   |              |         |                                    |  | 665.000 | 000  | 89.80               |
|   |              |         |                                    | Check TAX 3726 Total for Fund 703 CURRENT TAX COLLECTION |         |      | <u>25,232.49</u>    |
| 10/23/2024                              | TAX          | 3727    | LIVINGSTON COUNTY TREASURER        | DUE TO LIVINGSTON COUNTY INTEREST AND DIVIDENDS          | 222.000 | 000  | 246,673.17          |
|   |              |         |                                    |  | 665.000 | 000  | 257.20              |
|   |              |         |                                    | Check TAX 3727 Total for Fund 703 CURRENT TAX COLLECTION |         |      | <u>246,930.37</u>   |
|   |              |         |                                    | Total For Fund: 703                                      |         |      | <u>1,796,536.03</u> |
|   |              |         |                                    | Report Total:  |         |      | <u>1,804,796.26</u> |



BUDGET REPORT FOR CONWAY TOWNSHIP

Calculations as of 10/31/2024

23-24 Amended Budget    24-25 Original Budget    24-25 Amended Budget    24-25 Recommended    24-25 Approved    24-25 Activity

| GL Number                                   | Description                   | 23-24 Amended Budget | 24-25 Original Budget | 24-25 Amended Budget | 24-25 Recommended | 24-25 Approved    | 24-25 Activity    |
|---|-------------------------------|----------------------|-----------------------|----------------------|-------------------|-------------------|-------------------|
| <b>Fund: 101 GENERAL</b>                    |                               |                      |                       |                      |                   |                   |                   |
| <b>Account Category: Estimated Revenues</b> |                               |                      |                       |                      |                   |                   |                   |
| 101-000-402.000                             | CURRENT PROPERTY TAXES        | 120,000.00           | 125,000.00            | 125,000.00           | 0.00              | 125,000.00        | 0.00              |
| 101-000-404.000                             | PROPERTY TAX SET FEE          | 700.00               | 0.00                  | 0.00                 | 0.00              | 0.00              | 0.00              |
| 101-000-445.000                             | PENALTIES AND INTEREST ON TA  | 0.00                 | 0.00                  | 0.00                 | 0.00              | 0.00              | 0.00              |
| 101-000-447.000                             | PROPERTY TAX ADMIN FEE        | 43,000.00            | 26,000.00             | 26,000.00            | 0.00              | 26,000.00         | 0.00              |
| 101-000-448.000                             | SCHOOL TAX COLLECTION FEE     | 0.00                 | 0.00                  | 0.00                 | 0.00              | 0.00              | 0.00              |
| 101-000-451.000                             | SAD PRINCIPAL-EVA LANE        | 0.00                 | 0.00                  | 0.00                 | 0.00              | 0.00              | 0.00              |
| 101-000-451.100                             | SAD INTEREST-EVA LANE         | 0.00                 | 0.00                  | 0.00                 | 0.00              | 0.00              | 0.00              |
| 101-000-491.000                             | DOG LICENSES                  | 40.00                | 380.00                | 380.00               | 0.00              | 380.00            | 0.00              |
| 101-000-492.000                             | FEES, LICENSES, AND PERMITS   | 10,000.00            | 5,000.00              | 5,000.00             | 0.00              | 5,000.00          | 30,225.26         |
| 101-000-569.100                             | STATE GRANT-METRO ACT         | 0.00                 | 0.00                  | 0.00                 | 0.00              | 0.00              | 0.00              |
| 101-000-573.000                             | LCSA PPT REIMBURSEMENT        | 4,800.00             | 600.00                | 600.00               | 0.00              | 600.00            | 0.00              |
| 101-000-574.000                             | STATE GRANT-STATE REVENUE SHA | 393,975.00           | 340,000.00            | 340,000.00           | 0.00              | 340,000.00        | 187,857.00        |
| 101-000-607.000                             | RESEARCH FEES                 | 200.00               | 0.00                  | 0.00                 | 0.00              | 0.00              | 0.00              |
| 101-000-665.000                             | INTEREST AND DIVIDENDS        | 3,200.00             | 14,000.00             | 14,000.00            | 0.00              | 14,000.00         | 8,717.77          |
| 101-000-667.000                             | RENT                          | 2,500.00             | 2,000.00              | 2,000.00             | 0.00              | 2,000.00          | 825.00            |
| 101-000-675.000                             | MISCELLANEOUS REVENUES        | 0.00                 | 100.00                | 100.00               | 0.00              | 100.00            | 1,782.16          |
| 101-000-676.000                             | GENERAL REIMBURSEMENTS        | 0.00                 | 0.00                  | 0.00                 | 0.00              | 0.00              | 0.00              |
| 101-000-676.100                             | GRANT REIMBURSEMENT           | 0.00                 | 0.00                  | 0.00                 | 0.00              | 0.00              | 0.00              |
| 101-000-676.200                             | ELECTION REIMBURSEMENT        | 0.00                 | 3,000.00              | 3,000.00             | 0.00              | 3,000.00          | 0.00              |
| 101-000-689.000                             | CASH OVER OR SHORT            | 0.00                 | 0.00                  | 0.00                 | 0.00              | 0.00              | 0.00              |
| 101-000-699.209                             | TRANSFER IN FROM CEMETERY FUN | 0.00                 | 0.00                  | 0.00                 | 0.00              | 0.00              | 0.00              |
| 101-000-699.701                             | TRANSFER IN FROM T&A          | 0.00                 | 0.00                  | 0.00                 | 0.00              | 0.00              | 0.00              |
|   | <b>Estimated Revenues</b>     | <b>578,415.00</b>    | <b>516,080.00</b>     | <b>516,080.00</b>    | <b>0.00</b>       | <b>516,080.00</b> | <b>229,407.19</b> |
| <b>Account Category: Appropriations</b>     |                               |                      |                       |                      |                   |                   |                   |
| 101-101-702.000                             | SALARIES AND WAGES            | 7,500.00             | 7,000.00              | 7,000.00             | 0.00              | 7,000.00          | 4,534.00          |
| 101-101-706.000                             | FOIA COORDINATOR WAGES        | 1,000.00             | 1,200.00              | 1,200.00             | 0.00              | 1,200.00          | 0.00              |
| 101-101-969.000                             | SEMINARS AND WORKSHOPS        | 500.00               | 0.00                  | 0.00                 | 0.00              | 0.00              | 0.00              |
| 101-171-702.000                             | SALARIES AND WAGES            | 24,321.00            | 26,753.00             | 26,753.00            | 0.00              | 26,753.00         | 14,187.25         |
| 101-171-969.000                             | SEMINARS AND WORKSHOPS        | 3,500.00             | 3,000.00              | 3,000.00             | 0.00              | 3,000.00          | 695.59            |
| 101-215-702.000                             | SALARIES AND WAGES            | 27,712.00            | 31,037.00             | 31,037.00            | 0.00              | 31,037.00         | 16,165.38         |
| 101-215-703.000                             | SALARIES AND WAGES-DEPUTY     | 20,000.00            | 18,000.00             | 18,000.00            | 0.00              | 18,000.00         | 13,139.51         |
| 101-215-969.000                             | SEMINARS AND WORKSHOPS        | 6,500.00             | 6,000.00              | 6,000.00             | 0.00              | 6,000.00          | 48.09             |
| 101-247-702.000                             | SALARIES AND WAGES            | 2,000.00             | 1,500.00              | 1,500.00             | 0.00              | 1,500.00          | 1,730.00          |
| 101-247-969.000                             | SEMINARS AND WORKSHOPS        | 0.00                 | 0.00                  | 0.00                 | 0.00              | 0.00              | 0.00              |
| 101-253-702.000                             | SALARIES AND WAGES            | 27,000.00            | 28,170.00             | 28,170.00            | 0.00              | 28,170.00         | 15,210.37         |
| 101-253-703.000                             | SALARIES AND WAGES-DEPUTY     | 12,480.00            | 10,000.00             | 10,000.00            | 0.00              | 10,000.00         | 9,904.98          |
| 101-253-960.000                             | CHARGEBACKS                   | 200.00               | 50.00                 | 50.00                | 0.00              | 50.00             | 526.05            |
| 101-253-961.000                             | BANK SERVICE CHARGES          | 150.00               | 50.00                 | 50.00                | 0.00              | 50.00             | 0.00              |
| 101-253-969.000                             | SEMINARS AND WORKSHOPS        | 5,000.00             | 5,000.00              | 5,000.00             | 0.00              | 5,000.00          | 3,153.64          |
| 101-257-702.000                             | SALARIES AND WAGES            | 44,400.00            | 38,000.00             | 38,000.00            | 0.00              | 38,000.00         | 22,984.88         |
| 101-257-813.000                             | ASSESSOR SERVICES             | 100.00               | 0.00                  | 0.00                 | 0.00              | 0.00              | 3,116.33          |
| 101-257-969.000                             | SEMINARS AND WORKSHOPS        | 1,500.00             | 1,500.00              | 1,500.00             | 0.00              | 1,500.00          | 329.00            |
| 101-261-704.000                             | OFFICE ASSISTANT SALARY       | 11,000.00            | 9,600.00              | 9,600.00             | 0.00              | 9,600.00          | 7,800.70          |
| 101-261-710.000                             | PAYROLL TAXES                 | 15,000.00            | 15,000.00             | 15,000.00            | 0.00              | 15,000.00         | 10,168.55         |
| 101-261-724.000                             | INSURANCE AND BONDS           | 11,500.00            | 14,000.00             | 14,000.00            | 0.00              | 14,000.00         | 0.00              |
| 101-261-725.000                             | WORKWEAR                      | 2,500.00             | 750.00                | 750.00               | 0.00              | 750.00            | 566.12            |
| 101-261-727.000                             | SUPPLIES                      | 2,000.00             | 2,500.00              | 2,500.00             | 0.00              | 2,500.00          | 279.53            |
| 101-261-808.000                             | PAYROLL BILLING               | 3,000.00             | 2,500.00              | 2,500.00             | 0.00              | 2,500.00          | 1,650.55          |
| 101-261-860.000                             | MILEAGE                       | 3,000.00             | 4,500.00              | 4,500.00             | 0.00              | 4,500.00          | 2,278.95          |



BUDGET REPORT FOR CONWAY TOWNSHIP

Calculations As of 10/31/2024

24-25 Activity

24-25 Approved

24-25 Recommended

24-25 Amended Budget

24-25 Original Budget

23-24 Amended Budget

GL Number Description

Fund: 101 GENERAL

Account Category: Appropriations

|                                   |                                |              |              |              |      |              |              |
|-----------------------------------|--------------------------------|--------------|--------------|--------------|------|--------------|--------------|
| 101-261-900.000                   | PRINTING AND PUBLISHING        | 7,500.00     | 8,000.00     | 8,000.00     | 0.00 | 8,000.00     | 1,575.81     |
| 101-261-955.000                   | MISCELLANEOUS EXPENSES         | 0.00         | 0.00         | 0.00         | 0.00 | 0.00         | 0.00         |
| 101-261-956.000                   | MEMBERSHIPS AND DUES, SOFTWARE | 19,000.00    | 19,000.00    | 19,000.00    | 0.00 | 19,000.00    | 17,952.12    |
| 101-261-957.000                   | POSTAGE                        | 6,000.00     | 5,000.00     | 5,000.00     | 0.00 | 5,000.00     | 83.68        |
| 101-261-958.000                   | DELINQUENT PPT                 | 0.00         | 0.00         | 0.00         | 0.00 | 0.00         | 0.00         |
| 101-261-959.200                   | APPROPRIATION SENIOR CENTER    | 2,000.00     | 2,000.00     | 2,000.00     | 0.00 | 2,000.00     | 0.00         |
| 101-261-995.209                   | TRANSFER OUT CEMETERY          | 30,000.00    | 0.00         | 0.00         | 0.00 | 0.00         | 1,666.60     |
| 101-262-702.000                   | SALARIES AND WAGES             | 12,000.00    | 18,000.00    | 18,000.00    | 0.00 | 18,000.00    | 6,704.36     |
| 101-262-727.000                   | SUPPLIES                       | 2,500.00     | 500.00       | 500.00       | 0.00 | 500.00       | 553.50       |
| 101-262-727.100                   | ELECTION POSTAGE               | 0.00         | 600.00       | 600.00       | 0.00 | 600.00       | 607.35       |
| 101-262-900.000                   | PRINTING AND PUBLISHING        | 250.00       | 2,000.00     | 2,000.00     | 0.00 | 2,000.00     | 2,750.40     |
| 101-262-900.100                   | MISCELLANEOUS EXPENSES         | 0.00         | 2,200.00     | 2,200.00     | 0.00 | 2,200.00     | 498.66       |
| 101-262-931.000                   | EQUIPMENT MAINTENANCE          | 10,000.00    | 500.00       | 500.00       | 0.00 | 500.00       | 1,353.93     |
| 101-265-705.000                   | HALL MONITOR SALARY            | 1,500.00     | 1,000.00     | 1,000.00     | 0.00 | 1,000.00     | 75.00        |
| 101-265-802.000                   | LANDSCAPING                    | 0.00         | 0.00         | 0.00         | 0.00 | 0.00         | 0.00         |
| 101-265-803.000                   | SNOW REMOVAL                   | 4,500.00     | 5,500.00     | 5,500.00     | 0.00 | 5,500.00     | 0.00         |
| 101-265-814.000                   | LAWN MOWING                    | 3,500.00     | 2,000.00     | 2,000.00     | 0.00 | 2,000.00     | 7,583.55     |
| 101-265-859.000                   | INTERNET AND PHONES            | 12,000.00    | 9,000.00     | 9,000.00     | 0.00 | 9,000.00     | 11,260.67    |
| 101-265-920.000                   | UTILITIES                      | 5,500.00     | 5,800.00     | 5,800.00     | 0.00 | 5,800.00     | 6,041.85     |
| 101-265-931.000                   | EQUIPMENT MAINTENANCE          | 0.00         | 2,500.00     | 2,500.00     | 0.00 | 2,500.00     | 129.00       |
| 101-265-935.000                   | BUILDING MAINTENANCE           | 92,000.00    | 50,000.00    | 50,000.00    | 0.00 | 50,000.00    | 58,140.54    |
| 101-265-971.000                   | CAPITAL-PARKING LOT            | 5,000.00     | 0.00         | 0.00         | 0.00 | 0.00         | 0.00         |
| 101-265-972.000                   | CAPITAL IMPROVEMENTS           | 10,000.00    | 0.00         | 0.00         | 0.00 | 0.00         | 0.00         |
| 101-265-973.000                   | OFFICE EQUIPMENT               | 35,200.00    | 15,000.00    | 15,000.00    | 0.00 | 15,000.00    | 50.93        |
| 101-267-801.000                   | PROFESSIONAL AND CONTRACTUAL   | 0.00         | 0.00         | 0.00         | 0.00 | 0.00         | 0.00         |
| 101-267-804.000                   | ATTORNEY                       | 60,000.00    | 66,000.00    | 66,000.00    | 0.00 | 66,000.00    | 76,700.04    |
| 101-267-805.000                   | PLANNING COMMISSION            | 37,200.00    | 3,000.00     | 3,000.00     | 0.00 | 3,000.00     | 10,146.55    |
| 101-267-806.000                   | AUDITOR                        | 10,500.00    | 11,500.00    | 11,500.00    | 0.00 | 11,500.00    | 0.00         |
| 101-267-807.000                   | ENGINEER                       | 1,800.00     | 0.00         | 0.00         | 0.00 | 0.00         | 0.00         |
| 101-302-809.000                   | FIRE AUTHORITY REP             | 1,000.00     | 810.00       | 810.00       | 0.00 | 810.00       | 0.00         |
| 101-302-810.000                   | POLICE ORDINANCE ENFORCEMENT   | 10,000.00    | 500.00       | 500.00       | 0.00 | 500.00       | 0.00         |
| 101-302-959.100                   | CONTRIBUTION POLICE SALARIES   | 0.00         | 10,000.00    | 10,000.00    | 0.00 | 10,000.00    | 0.00         |
| 101-445-962.000                   | DRAINS AT LARGE                | 50,000.00    | 43,000.00    | 43,000.00    | 0.00 | 43,000.00    | (756.11)     |
| 101-446-967.000                   | CONSTRUCTION AND EXCAVATING    | 0.00         | 260,000.00   | 260,000.00   | 0.00 | 260,000.00   | 0.00         |
| 101-446-970.000                   | SAD ROAD PROJECT               | 0.00         | 0.00         | 0.00         | 0.00 | 0.00         | 81,408.50    |
| 101-526-968.000                   | SPRING CLEANUP                 | 5,000.00     | 2,000.00     | 2,000.00     | 0.00 | 2,000.00     | 4,553.87     |
| 101-567-702.000                   | SALARIES AND WAGES             | 0.00         | 0.00         | 0.00         | 0.00 | 0.00         | 450.00       |
| 101-567-930.000                   | REPAIR AND MAINTENANCE         | 0.00         | 0.00         | 0.00         | 0.00 | 0.00         | 0.00         |
| 101-701-702.000                   | SALARIES AND WAGES             | 27,000.00    | 24,000.00    | 24,000.00    | 0.00 | 24,000.00    | 4,226.50     |
| 101-701-969.000                   | SEMINARS AND WORKSHOPS         | 2,000.00     | 1,000.00     | 1,000.00     | 0.00 | 1,000.00     | 0.00         |
| 101-751-702.000                   | SALARIES AND WAGES             | 900.00       | 550.00       | 550.00       | 0.00 | 550.00       | 14,509.40    |
| 101-751-959.000                   | PARKS AND REC CONTRIBUTIONS    | 51,500.00    | 52,000.00    | 52,000.00    | 0.00 | 52,000.00    | 18,713.42    |
| Appropriations                    |                                | 747,213.00   | 849,070.00   | 849,070.00   | 0.00 | 849,070.00   | 455,449.59   |
| Fund 101 - GENERAL:               |                                |              |              |              |      |              |              |
| TOTAL ESTIMATED REVENUES          |                                | 578,415.00   | 516,080.00   | 516,080.00   | 0.00 | 516,080.00   | 229,407.19   |
| TOTAL APPROPRIATIONS              |                                | 747,213.00   | 849,070.00   | 849,070.00   | 0.00 | 849,070.00   | 455,449.59   |
| NET OF REVENUES & APPROPRIATIONS: |                                | (168,798.00) | (332,990.00) | (332,990.00) | 0.00 | (332,990.00) | (226,042.40) |

BUDGET REPORT FOR CONWAY TOWNSHIP

Calculations As of 10/31/2024

23-24 Amended Budget    24-25 Original Budget    24-25 Amended Budget    24-25 Recommended    24-25 Approved    24-25 Activity

| GL Number                                   | Description                       | 23-24 Amended Budget | 24-25 Original Budget | 24-25 Amended Budget | 24-25 Recommended | 24-25 Approved | 24-25 Activity |
|---|-----------------------------------|----------------------|-----------------------|----------------------|-------------------|----------------|----------------|
| <b>Fund: 204 MUNICIPAL STREET</b>           |                                   |                      |                       |                      |                   |                |                |
| <b>Account Category: Estimated Revenues</b> |                                   |                      |                       |                      |                   |                |                |
| 204-000-402.000                             | CURRENT PROPERTY TAXES            | 250,000.00           | 320,000.00            | 320,000.00           | 0.00              | 320,000.00     | 0.00           |
| 204-000-665.000                             | INTEREST AND DIVIDENDS            | 0.00                 | 0.00                  | 0.00                 | 0.00              | 0.00           | 2,237.83       |
|   | Estimated Revenues                | 250,000.00           | 320,000.00            | 320,000.00           | 0.00              | 320,000.00     | 2,237.83       |
| <b>Account Category: Appropriations</b>     |                                   |                      |                       |                      |                   |                |                |
| 204-450-727.000                             | SUPPLIES                          | 0.00                 | 0.00                  | 0.00                 | 0.00              | 0.00           | 0.00           |
| 204-450-812.000                             | CHLORIDING                        | 100,000.00           | 85,000.00             | 85,000.00            | 0.00              | 85,000.00      | 87,147.37      |
| 204-450-958.000                             | DELINQUENT PPT                    | 0.00                 | 0.00                  | 0.00                 | 0.00              | 0.00           | 0.00           |
| 204-450-960.000                             | CHARGEBACKS                       | 0.00                 | 0.00                  | 0.00                 | 0.00              | 0.00           | 63.46          |
| 204-450-961.000                             | BANK SERVICE CHARGES              | 0.00                 | 0.00                  | 0.00                 | 0.00              | 0.00           | 33.00          |
| 204-450-967.100                             | CONSTRUCTION                      | 260,000.00           | 0.00                  | 0.00                 | 0.00              | 0.00           | 0.00           |
|   | Appropriations                    | 360,000.00           | 85,000.00             | 85,000.00            | 0.00              | 85,000.00      | 87,243.83      |
| <b>Fund 204 - MUNICIPAL STREET:</b>         |                                   |                      |                       |                      |                   |                |                |
|   | TOTAL ESTIMATED REVENUES          | 250,000.00           | 320,000.00            | 320,000.00           | 0.00              | 320,000.00     | 2,237.83       |
|   | TOTAL APPROPRIATIONS              | 360,000.00           | 85,000.00             | 85,000.00            | 0.00              | 85,000.00      | 87,243.83      |
|   | NET OF REVENUES & APPROPRIATIONS: | (110,000.00)         | 235,000.00            | 235,000.00           | 0.00              | 235,000.00     | (85,006.00)    |



BUDGET REPORT FOR CONWAY TOWNSHIP

Calculations As of 10/31/2024

23-24 Amended Budget 24-25 Original Budget 24-25 Amended Budget 24-25 Recommended 24-25 Approved 24-25 Activity

| GL Number                                   | Description                       | 23-24 Amended Budget | 24-25 Original Budget | 24-25 Amended Budget | 24-25 Recommended | 24-25 Approved | 24-25 Activity |
|---|-----------------------------------|----------------------|-----------------------|----------------------|-------------------|----------------|----------------|
| <b>Fund: 209 CEMETERY</b>                   |                                   |                      |                       |                      |                   |                |                |
| <b>Account Category: Estimated Revenues</b> |                                   |                      |                       |                      |                   |                |                |
| 209-000-607.100                             | BURIAL FEES                       | 1,491.94             | 1,000.00              | 1,000.00             | 0.00              | 1,000.00       | 0.00           |
| 209-000-642.000                             | LOT SALES                         | 2,784.95             | 1,600.00              | 1,600.00             | 0.00              | 1,600.00       | 700.00         |
| 209-000-642.100                             | FOUNDATIONS                       | 248.62               | 1,500.00              | 1,500.00             | 0.00              | 1,500.00       | 1,669.40       |
| 209-000-665.000                             | INTEREST AND DIVIDENDS            | 0.00                 | 0.00                  | 0.00                 | 0.00              | 0.00           | 217.10         |
| 209-000-675.000                             | MISCELLANEOUS REVENUES            | 0.00                 | 450.00                | 450.00               | 0.00              | 450.00         | 0.00           |
| 209-000-699.101                             | TRANSFER FROM GENERAL FUND        | 29,838.71            | 0.00                  | 0.00                 | 0.00              | 0.00           | 0.00           |
|   | Estimated Revenues                | 34,364.22            | 4,550.00              | 4,550.00             | 0.00              | 4,550.00       | 2,586.50       |
| <b>Account Category: Appropriations</b>     |                                   |                      |                       |                      |                   |                |                |
| 209-567-702.000                             | SALARIES AND WAGES                | 4,973.12             | 2,200.00              | 2,200.00             | 0.00              | 2,200.00       | 0.00           |
| 209-567-811.000                             | CONTRACTED LABOR                  | 497.31               | 0.00                  | 0.00                 | 0.00              | 0.00           | 0.00           |
| 209-567-814.000                             | LAWN MOWING                       | 14,422.04            | 13,000.00             | 13,000.00            | 0.00              | 13,000.00      | 3,749.85       |
| 209-567-930.000                             | REPAIR AND MAINTENANCE            | 30,000.00            | 25,000.00             | 25,000.00            | 0.00              | 25,000.00      | 4,600.00       |
| 209-567-932.000                             | MAINTENANCE                       | 0.00                 | 0.00                  | 0.00                 | 0.00              | 0.00           | 0.00           |
| 209-567-955.000                             | MISCELLANEOUS EXPENSES            | 0.00                 | 0.00                  | 0.00                 | 0.00              | 0.00           | 0.00           |
| 209-567-956.000                             | MEMBERSHIPS AND DUES, SOFTWARE    | 1,193.55             | 1,300.00              | 1,300.00             | 0.00              | 1,300.00       | 0.00           |
| 209-567-963.000                             | PROPERTY TAXES                    | 198.92               | 200.00                | 200.00               | 0.00              | 200.00         | 0.00           |
|   | Appropriations                    | 51,284.94            | 41,700.00             | 41,700.00            | 0.00              | 41,700.00      | 8,349.85       |
| <b>Fund 209 - CEMETERY:</b>                 |                                   |                      |                       |                      |                   |                |                |
|   | TOTAL ESTIMATED REVENUES          | 34,364.22            | 4,550.00              | 4,550.00             | 0.00              | 4,550.00       | 2,586.50       |
|   | TOTAL APPROPRIATIONS              | 51,284.94            | 41,700.00             | 41,700.00            | 0.00              | 41,700.00      | 8,349.85       |
|   | NET OF REVENUES & APPROPRIATIONS: | (16,920.72)          | (37,150.00)           | (37,150.00)          | 0.00              | (37,150.00)    | (5,763.35)     |



BUDGET REPORT FOR CONWAY TOWNSHIP  
Calculations As of 10/31/2024

| GL Number                                   | Description                       | 23-24<br>Amended Budget | 24-25<br>Original Budget | 24-25<br>Amended Budget | 24-25<br>Recommended | 24-25<br>Approved | 24-25<br>Activity |
|---|-----------------------------------|-------------------------|--------------------------|-------------------------|----------------------|-------------------|-------------------|
| <b>Fund: 282 ARPA</b>                       |                                   |                         |                          |                         |                      |                   |                   |
| <b>Account Category: Estimated Revenues</b> |                                   |                         |                          |                         |                      |                   |                   |
| 282-000-528.282                             | FEDERAL GRANTS-ARPA               | 0.00                    | 0.00                     | 0.00                    | 0.00                 | 0.00              | 0.00              |
|   | Estimated Revenues                | <u>0.00</u>             | <u>0.00</u>              | <u>0.00</u>             | <u>0.00</u>          | <u>0.00</u>       | <u>0.00</u>       |
| <b>Account Category: Appropriations</b>     |                                   |                         |                          |                         |                      |                   |                   |
| 282-209-967.282                             | ARPA EXPENSES                     | 0.00                    | 0.00                     | 0.00                    | 0.00                 | 0.00              | 0.00              |
|   | Appropriations                    | <u>0.00</u>             | <u>0.00</u>              | <u>0.00</u>             | <u>0.00</u>          | <u>0.00</u>       | <u>0.00</u>       |
| <b>Fund 282 - ARPA:</b>                     |                                   |                         |                          |                         |                      |                   |                   |
|   | TOTAL ESTIMATED REVENUES          | 0.00                    | 0.00                     | 0.00                    | 0.00                 | 0.00              | 0.00              |
|   | TOTAL APPROPRIATIONS              | 0.00                    | 0.00                     | 0.00                    | 0.00                 | 0.00              | 0.00              |
|   | NET OF REVENUES & APPROPRIATIONS: | <u>0.00</u>             | <u>0.00</u>              | <u>0.00</u>             | <u>0.00</u>          | <u>0.00</u>       | <u>0.00</u>       |

BUDGET REPORT FOR CONWAY TOWNSHIP

Calculations As of 10/31/2024

23-24 Amended Budget    24-25 Original Budget    24-25 Amended Budget    24-25 Recommended    24-25 Approved    24-25 Activity

GL Number    Description

**Fund: 701 TRUST & AGENCY**

**Account Category: Estimated Revenues**

701-000-451.000    SAD PRINCIPAL-EVA LANE  
 701-000-451.100    SAD INTEREST-EVA LANE  
 701-000-451.200    SAD PRINCIPLE SECLUDED ACRES  
 701-000-451.300    SAD INTEREST SECLUDED ACRES  
 701-000-665.000    INTEREST AND DIVIDENDS

Estimated Revenues

Fund 701 - TRUST & AGENCY:

TOTAL ESTIMATED REVENUES

TOTAL APPROPRIATIONS

NET OF REVENUES & APPROPRIATIONS:

|      |           |           |      |           |       |
|------|-----------|-----------|------|-----------|-------|
| 0.00 | 4,500.00  | 4,500.00  | 0.00 | 4,500.00  | 0.00  |
| 0.00 | 1,100.00  | 1,100.00  | 0.00 | 1,100.00  | 0.00  |
| 0.00 | 30,000.00 | 30,000.00 | 0.00 | 30,000.00 | 0.00  |
| 0.00 | 680.00    | 680.00    | 0.00 | 680.00    | 0.00  |
| 0.00 | 0.00      | 0.00      | 0.00 | 0.00      | 93.41 |
| 0.00 | 36,280.00 | 36,280.00 | 0.00 | 36,280.00 | 93.41 |
| 0.00 | 36,280.00 | 36,280.00 | 0.00 | 36,280.00 | 93.41 |
| 0.00 | 36,280.00 | 36,280.00 | 0.00 | 36,280.00 | 93.41 |

BUDGET REPORT FOR CONWAY TOWNSHIP  
Calculations As of 10/31/2024

| GL Number                                   | Description                          | 23-24<br>Amended Budget | 24-25<br>Original Budget | 24-25<br>Amended Budget | 24-25<br>Recommended | 24-25<br>Approved | 24-25<br>Activity |
|---|--------------------------------------|-------------------------|--------------------------|-------------------------|----------------------|-------------------|-------------------|
| <b>Fund: 703 CURRENT TAX COLLECTION</b>     |                                      |                         |                          |                         |                      |                   |                   |
| <b>Account Category: Estimated Revenues</b> |                                      |                         |                          |                         |                      |                   |                   |
| 703-000-665.000                             | INTEREST AND DIVIDENDS               | 0.00                    | 0.00                     | 0.00                    | 0.00                 | 0.00              | 24,421.47         |
| 703-000-665.100                             | SUMTAX NOT INTERFACED                | 0.00                    | 0.00                     | 0.00                    | 0.00                 | 0.00              | 90,276.51         |
| 703-000-689.000                             | CASH OVER OR SHORT                   | 0.00                    | 0.00                     | 0.00                    | 0.00                 | 0.00              | 0.00              |
|   | Estimated Revenues                   | 0.00                    | 0.00                     | 0.00                    | 0.00                 | 0.00              | 114,697.98        |
| <b>Account Category: Appropriations</b>     |                                      |                         |                          |                         |                      |                   |                   |
| 703-000-961.000                             | BANK SERVICE CHARGES                 | 0.00                    | 0.00                     | 0.00                    | 0.00                 | 0.00              | 0.00              |
| 703-000-961.100                             | NSF AND RETURNED CHECKS              | 0.00                    | 0.00                     | 0.00                    | 0.00                 | 0.00              | 0.00              |
|   | Appropriations                       | 0.00                    | 0.00                     | 0.00                    | 0.00                 | 0.00              | 0.00              |
| <b>Fund 703 - CURRENT TAX COLLECTION:</b>   |                                      |                         |                          |                         |                      |                   |                   |
|   | TOTAL ESTIMATED REVENUES             | 0.00                    | 0.00                     | 0.00                    | 0.00                 | 0.00              | 114,697.98        |
|   | TOTAL APPROPRIATIONS                 | 0.00                    | 0.00                     | 0.00                    | 0.00                 | 0.00              | 0.00              |
|   | NET OF REVENUES & APPROPRIATIONS:    | 0.00                    | 0.00                     | 0.00                    | 0.00                 | 0.00              | 114,697.98        |
| Report Totals:                              |                                      |                         |                          |                         |                      |                   |                   |
|   | TOTAL ESTIMATED REVENUES - ALL FUNDS | 862,779.22              | 876,910.00               | 876,910.00              | 0.00                 | 876,910.00        | 349,022.91        |
|   | TOTAL APPROPRIATIONS - ALL FUNDS     | 1,158,497.94            | 975,770.00               | 975,770.00              | 0.00                 | 975,770.00        | 551,043.27        |
|   | NET OF REVENUES & APPROPRIATIONS:    | (295,718.72)            | (98,860.00)              | (98,860.00)             | 0.00                 | (98,860.00)       | (202,020.36)      |

**Nation Building Services**  
 6225 Lovejoy Road  
 Byron, MI 48418  
 bobnation1@yahoo.com

## Estimate

**ADDRESS**

Conway Twp  
 9015 N Fowlerville rd  
 Fowlerville, Mi 48836

**ESTIMATE # 24-268**

**DATE 11/01/2024**

---

**JOB SITE**

9015 N Fowlerville rd

| DATE | DESCRIPTION  | QTY  | RATE   | AMOUNT    |
|------|--|------|--------|-----------|
|      | Variform D4<br>standard colors<br>-Optional Upgrade to<br>Signature Series<br>Colors add<br>\$1,480.00   | 38   | 425.00 | 16,150.00 |
|      | Siding above 36"<br>brick ledge entire<br>building. Includes<br>the face of the<br>dropped soffit area<br>at eaves.<br>Price includes all<br>necessary vinyl<br>accessories<br>( corners, J-<br>channels, utility<br>trims, fasteners) |      |        |           |
|      | Vinyl Soffit per<br>Square-<br>Ceilings/Cantileavers<br>-Front Entrance<br>Porch Ceiling   | 1.75 | 455.00 | 796.25    |
|      | Vinyl Soffit per lineal<br>Ft.<br>-Vinyl Vented Soffit<br>at eaves bumpout   | 144  | 4.75   | 684.00    |
|      | Aluminum Fascia<br>per ft.<br>-Fascia at roofline<br>-Fascia capping<br>soffit at bumpout<br>-Fascia capping   | 670  | 5.50   | 3,685.00  |

| DATE | DESCRIPTION   | QTY | RATE   | AMOUNT   |
|------|---|-----|--------|----------|
|      | porch ceiling edges<br>-All Aluminum<br>composed of heavy<br>gauge .024"<br>thickness   |     |        |          |
|      | Aluminum Window<br>Wrap   | 24  | 150.00 | 3,600.00 |
|      | -All window and door<br>openings<br>-All windows and<br>doors will be<br>checked for proper<br>sealant/insulation<br>prior to us covering<br>with wrap; this will be<br>completed per<br>customer<br>requirements.<br>-Aluminum Wraps<br>will be caulked to<br>windows/doors<br>-All Aluminum Wraps<br>to be taped to house<br>wrap with approved<br>tape<br>-All Aluminum<br>composed of heavy<br>gauge .024"<br>thickness |     |        |          |
|      | Custom Brick Flash<br>to Match Siding   | 300 | 3.50   | 1,050.00 |
|      | -Entire Building;<br>flash brick ledge<br>-All Aluminum<br>composed of heavy<br>gauge .024"<br>thickness  |     |        |          |
|      | R & R Wall<br>Sheathing entire<br>perimeter of building   | 39  | 55.00  | 2,145.00 |
|      | -This covers entire<br>building; May only<br>need certain parts<br>replaced. This will<br>need to be verified<br>by Conway twp<br>official.<br>-4x8 pieces wall<br>sheathing-replace<br>48" high  |     |        |          |

Note: Any Framing  
members that need  
to be replaced due  
to Rot will be billed

| DATE | DESCRIPTION   | QTY | RATE   | AMOUNT |
|------|---|-----|--------|--------|
|      | as time & materials (\$45 per man hour).<br>Light / Plug Blocks<br>We will remove & re-install existing lights<br>Security cameras may require Conway twp to hire expert for removal & replacement when work is complete.   | 4   | 45.00  | 180.00 |
|      | Dumpster Fee 20 yd - Rubber Wheeled trailer<br>-All Clean up and haul away of debris is included.<br>Quote includes all Labor & Materials to complete work as described<br><br>Quote includes removal of existing trims, aluminum wraps, and flashing<br><br>Materials to be ordered upon receipt of signed Contract.<br><br>Lead time for work is 6-8 weeks<br>This is a combination of availability of Materials/Labor and also Weather conditions thru the winter months.<br>Payment in full within 5 working days of completion is expected per contract. | 1   | 425.00 | 425.00 |

TOTAL

**\$28,715.25**

Accepted By

Accepted Date

# Exterior Enhancements

8789 North Fowlerville Road | Fowlerville, Michigan 48836  
(517)885-0459 - (517) 672-2912 | doolinmatthew45@gmail.com |  
www.extenhancementsllc.com

**RECIPIENT:**

**Russ**

8015 North Fowlerville Road  
Fowlerville, Michigan 48836

**Quote #184**

Sent on Oct 30, 2024

**Total \$45,000.00**

| Product/Service     | Description   | Qty. | Unit Price | Total       |
|---------------------|---|------|------------|-------------|
| Siding installation | 1. Install Starter strip j-channel outside corners light blocks and all accessories.<br>2. Install vinyl siding.                        | 47   | \$500.00   | \$23,500.00 |
| Soffit & fascia     | Install vented soffit on eve edges and solid soffit on rake edges.<br>Install custom fabricated fascia over soffit and under drip edge. | 450  | \$15.00    | \$6,750.00  |
| Repair              | Remove the bottom 4 ft around the building and replace 7/16 plywood with green board for Brick.   | 60   | \$100.00   | \$6,000.00  |
| Repair              | Rap metal properly around windows and over brick install apron metal tight with 45° points on outside corners.                          | 500  | \$10.00    | \$5,000.00  |
| Wrap windows        | Roofing repair service  | 15   | \$250.00   | \$3,750.00  |

**A deposit of \$22,500.00 will be required to begin.**

**Total \$45,000.00**

5 year workmanship warranty once deposit is made materials will be purchased and project will be scheduled immediately final payment is due immediately upon completion

Quote to reset windows recessed out properly.  
\$300 per window x 15 windows = \$4,500  
Includes window taping properly on the Sill then the sides then above the window with Tyvek overlapping and taped.  
Second quote for new windows will be provided separately.

This quote is valid for the next 30 days, after which values may be subject to



# Exterior Enhancements

8789 North Fowlerville Road | Fowlerville, Michigan 48836  
(517)885-0459 - (517) 672-2912 | doolinmatthew45@gmail.com |  
www.extenhancementsllc.com

## Notes Continued...

change.

CHAD. P.M. 313.384.4567

**Khansa Group**

24151 Telegraph Rd Ste 140  
 Southfield, MI 48033 US  
 248-828-6963  
 info@khansagroup.com  
 www.khansagroup.com



**ADDRESS**

Conway Township  
 8015 N Fowlerville  
 Fowlerville, MI 48836

**SHIP TO**

Rachel Kreeger  
 Conway Township  
 8015 N Fowlerville  
 Fowlerville, MI 48836

**Estimate 1140**

**DATE 11/19/2024**

| ACTIVITY  | QTY                        | RATE                            | AMOUNT                                |
|---|----------------------------|---------------------------------|---------------------------------------|
| <b>Vinyl Siding</b> <i>36</i><br>installed - <del>30</del> sq spec to RFP ( .46 double 4 or dutchlap ) - color TBD - installed to spec from manufacturer. remove and dispose all current siding . ( not replacing gable vents ) rain drip flashing over windows and doors - (includes house wrap the whole building)  | <i>36</i> <del>30</del>    | <del>800.00</del><br><i>600</i> | <del>24,000.00</del><br><i>21,600</i> |
| <b>General Labor</b><br>aluminum soffit / match to existing   | 2                          | 1,000.00                        | 2,000.00                              |
| <b>General Labor</b><br>alum trim and flashing  | 8                          | 800.00                          | 6,400.00                              |
| <b>Dumpster</b><br>30 yrd   | 1                          | 600.00                          | 600.00                                |
| <b>Sheating/Decking</b><br><del>OSB</del> or equivalent / wall perimeter ( priced on 1/2 treated cdx plywood - can be replaced with OSB if approved by officials )  | <del>95</del><br><i>43</i> | 90.00                           | <del>8,550.00</del><br><i>3,870</i>   |
| <b>General Labor</b>  | 1                          | <del>30.00</del>                | <del>30.00</del>                      |
| <b>Miscellaneous</b><br>rotted / damaged framing to be replaced is not included ( could be lumber or metal studs ) - price subject to change depending on damage that might be caused to inside or solutions needed . minor replacement can be a simple fix such as cutoff damaged and sister stud to avoid interior damage and replacement to drywall. etc..... We will do our best to save the city any budget overrun. | 1                          | 0.00                            | 0.00                                  |

*\* Included 24 studs by DWR to replace rotted wood*

Note: the city reserves the right to cancel project as long as material is not ordered.  
 city reserves the right to cancel project if deemed bad workmanship is noticed with giving khansa group right to correct .

*\* note - box trim all windows & doors with 1x backer 20 windows*

*1300*

SUBTOTAL

~~41,580.00~~  
*35,770.00*

All work has been completed to my satisfaction.

Date:  
 Payment Method:  
 Balance:

Signature:

*continued*

TAX

0.00

TOTAL

\$41,560.00

35,770<sup>00</sup>  
+ Permit.

Accepted By

Accepted Date

- \* all our employees are background checked
- \* we might sub out for 1,2 laborers with ~~defrost~~ home builders apprentices to help them with their program
- \* Permit Cost is to be calculated & added upon final approval.
- \* Gutters - 6" open KStyle with 3x4 downspouts - \$2976<sup>00</sup>  
- not included in upper listed project cost

All work has been completed to my satisfaction.

Date:

Payment Method:

Balance:

Signature:

# ESTIMATE

Your Home Solution Experts  
1095B Mak Tech Dr  
Lansing, MI 48906

jessie@yourhomesolutionexperts.com  
m  
+1 (517) 481-3171  
www.yourhomesolutionexperts.com



**YOUR HOME  
SOLUTION EXPERTS**  
HEALTH • SAFETY • COMFORT • SAVINGS

## Supervisor Conway Twp

### Bill to

Mike Brown  
8015 N Fowlerville Rd  
Fowlerville, MI 48836

### Estimate details

Estimate no.: 2164  
Estimate date: 11/18/2024

| #            | Date | Product or service                      | Description   | Qty  | Rate     | Amount            |
|--------------|------|---|---|------|----------|-------------------|
| 1.           |      | <b>01 L77 8" Service</b>                | Existing is ___Batting_____ and is at a ___R30_____average depth. Location of work to be done is ___Attic_____.   | 1324 | \$2.31   | \$3,058.44        |
| 2.           |      | <b>01 Baffle 24x48 ADO</b>              |   | 50   | \$15.43  | \$771.50          |
| 3.           |      | <b>01 Heavy Chemical Mold Treatment</b> | This treatment includes a 1 year whole home recheck done by a 3rd party Whole Home Inspection done by Eastman Home Inspections. Any suggestions will be sent to Your Home Solution Experts. Location to be treated is ___Attic Spot Treat_____. | 215  | \$2.56   | \$550.40          |
| 4.           |      | <b>01 Electrostatic Fogging</b>         |   | 1    | \$170.10 | \$170.10          |
| 5.           |      | <b>01 Large Air Seal</b>                | Up to 32 protrusions  | 2    | \$543.56 | \$1,087.12        |
| 6.           |      | <b>01 Fuel Surcharge</b>                |   | 1    | \$88.90  | \$88.90           |
| <b>Total</b> |      |   |   |      |          | <b>\$5,726.46</b> |

Accepted date

Accepted by

**LIVINGSTON COUNTY CITY/TOWNSHIP APRIL, 2022**

| UNIT                 | SEV               | # OF PARCELS | FULL TIME STAFF | PART TIME STAFF | ASSESSOR LEVEL |
|----------------------|-------------------|--------------|-----------------|-----------------|----------------|
| TWP OF DEERFIELD     | \$ 285,023,600    | 2,217        | CONTRACT        | 1               | MAAO           |
| TWP OF MARION        | \$ 785,761,134    | 5,535        | 2               | 1               | MAAO           |
| TWP OF HOWELL        | \$ 568,118,341    | 4,184        | 1               | 1               | MAAO           |
| TWP OF HARTLAND      | \$ 1,058,920,900  | 6,386        | 2               | 1               | MAAO           |
| CITY OF BRIGHTON     | \$ 696,876,910    | 4,188        | 2               | 1               | MAAO           |
| TWP OF BRIGHTON      | \$ 1,535,648,800  | 9,056        | 2               | 1               | MAAO           |
| TWP OF GENOA         | \$ 1,693,442,800  | 8,975        | 3               | 0               | MAAO           |
| TWP OF WEBSTER       | \$ 600,271,000    | 3,076        | 1               | 2               | MAAO           |
| TWP OF GREEN OAK     | \$ 1,478,902,200  | 9,218        | 2               | 0               | MAAO           |
| CITY OF HOWELL       | \$ 497,302,400    | 3,667        | 1               | 0               | MAAO           |
| COUNTY OF LIVINGSTON | \$ 13,859,557,628 | 90,422       | 4               | 1 CONTRACT      | MAAO           |
| TWP OF TYRONE        | \$ 783,284,113    | 4,423        | 2               | 1               | MMAO           |
| TWP OF IOSCO         | \$ 251,198,507    | 2,053        | 0               | 0               | MAAO           |

**COUNTY CITY/TOWNSHIP APRIL, 2022**

| UNIT                       | SEV               | # OF PARCELS | FULL TIME STAFF | PART TIME STAFF | ASSESSOR LEVEL |
|----------------------------|-------------------|--------------|-----------------|-----------------|----------------|
| COUNTY OF GENESEE          | \$ 12,900,249,024 | 202,140      | 13              | 0               | MMAO           |
| COUNTY OF INGHAM           | \$ 10,274,051,222 | 108,105      | 4               |                 | MMAO           |
| COUNTY OF OAKLAND          | \$ 84,784,548,481 | 522,817      | 74              |                 | MMAO           |
| COUNTY OF WASHTENAW / 2017 | \$ 18,623,414,888 | 140,647      | 15              | 1               | MMAO           |

**ADVERTISED POSITIONS APRIL/MAY 2022**

| UNIT                       | SEV | # OF PARCELS | FULL TIME STAFF | PART TIME STAFF | ASSESSOR LEVEL |
|----------------------------|-----|--------------|-----------------|-----------------|----------------|
| CITY OF LANSING            |     |              |                 |                 |                |
| TWP OF ADA                 |     |              |                 |                 |                |
| TWP OF KINDERHOOK          |     |              | CONTRACT        |                 | MAAO           |
| CITY OF WYOMING            |     |              |                 |                 |                |
| STATE OF MICHIGAN          |     |              |                 |                 |                |
| TWP OF PARK, OTTAWA COUNTY |     |              |                 |                 |                |
| TWP OF ALLENDALE           |     |              |                 |                 |                |
| CITY OF GRAND RAPIDS       |     |              |                 |                 |                |
| TWP OF SAUGATUCK           |     |              | CONTRACT        |                 | MCAO           |
| CITY OF WATERVLIT          |     |              | CONTRACT        |                 | MCAO           |
| TWP OF PORTER              |     |              |                 |                 | MCAO           |
| TWP OF NAPOLEON            |     |              |                 |                 |                |

**NOT RECEIVED YET**

TWP OF CONWAY                      CONTRACT  
 TWP OF COHOCTAH                CONTRACT  
 TWP OF UNADILLA                CONTRACT  
 TWP OF HAMBURG                CONTRACT

TWP OF HANDY                      SENT  
 TWP OF PUTNAM                    SENT

**SALARY / NOT HOURLY**

| ASSESSOR SALARY         | ASSESSOR PER HOUR | YRS ON JOB | YRS EXPERIENCE | ASS'T ASSESSOR LEVEL/HRS | ASS'T ASSESSOR WAGE   |
|-------------------------|-------------------|------------|----------------|--------------------------|-----------------------|
| \$ 46,675               | \$ 37.40          | 5.5        | 7.5            |                          |                       |
| \$ 63,082               | \$ 37.91          | 4.5        | 43             | MCAO/FULL TIME           | \$ 23.00              |
| \$ 66,582               | \$ 40.50          | 7          | 10             | MCAT/PART TIME           | \$ 27.84              |
| \$ 77,087               | \$ 42.36          | 15         | 30+            | MCAO/FULL TIME           | \$ 25.20              |
| \$ 72,340               | \$ 43.47          | 10         |                | MAAO                     | \$ 37.90998/\$ 63,082 |
| \$ 89,353               | \$ 43.50          | 29         | 30             | MAAO                     | \$ 29.26              |
| \$ 77,195 TO \$ 115,792 | \$ 46.39          | 32         | 38             | MAAO                     | \$61,873 TO \$92,809  |
| \$ 84,029               | \$ 50.50          | 9          | 15             |                          |                       |
| \$ 85,196               | \$ 40.96          | 4          |                | MCAO/FULL TIME           | 26.50/\$ 55,120       |
| \$ 56821 - \$ 73,867    | \$ 33.46          | MONTHS     | 5              |                          |                       |
| \$ 96,506 - \$ 125,458  | \$ 60.32          | 24         | 30             | MAAO                     | \$ 63,923.00          |
| \$ 56,057               | \$ 67.38          | 25         | 44             | MAAO                     | \$ 29.75              |
| \$ 34,272               | \$ 164.77         | 12         | 30             |                          |                       |

| ASSESSOR SALARY | ASSESSOR PER HOUR | YRS ON JOB | YRS EXPERIENCE | ASS'T ASSESSOR LEVEL/HRS | ASS'T ASSESSOR WAGE |
|-----------------|-------------------|------------|----------------|--------------------------|---------------------|
| \$ 105,500      |                   | 2          | 21             | MAAO                     | \$ 73,800.00        |
| \$ 101,826      |                   |            | 44             | MAAO                     | \$ 69,605.00        |
| \$ 136,279      |                   | 33         |                | MAAO                     | \$ 101,694.00       |
| \$ 137,500      |                   | 50         | 50             | MMAO                     | \$ 79,246.00        |

| ASSESSOR SALARY | ASSESSOR PER HOUR | YRS ON JOB | YRS EXPERIENCE | ASS'T ASSESSOR LEVEL/HRS | ASS'T ASSESSOR WAGE   |
|-----------------|-------------------|------------|----------------|--------------------------|-----------------------|
|                 |                   |            |                |                          |                       |
| \$ 17,000       | \$ 32.69          |            | HIRING         |                          |                       |
|                 |                   |            |                | MAAO                     | \$ 58,073.60          |
|                 |                   |            |                | MCAO                     | \$ 72,758.40          |
|                 |                   |            |                | MCAT                     | \$25.00               |
|                 |                   |            |                | MCAT/MCAO                | \$ 45,458 - \$ 73,875 |
|                 |                   |            |                | MAAO                     | \$ 59,218 - \$ 78,010 |
|                 |                   |            |                |                          |                       |
|                 |                   |            |                |                          |                       |
|                 |                   |            |                |                          |                       |
|                 |                   |            |                | MCAT                     | \$23                  |



| ASS'T ASSESSOR LEVEL/HRS | ASS'T ASSESSOR WAGE | YRS ON JOB | YRS EXPERIENCE | TWP RETIREMENT CONTB. | EMPLY RETIRE CONTB |
|--------------------------|---------------------|------------|----------------|-----------------------|--------------------|
|                          |                     |            |                | 20%                   | 0%                 |
|                          |                     |            |                | 8%                    | 0%                 |
|                          |                     |            |                | 15%                   | 0%                 |
|                          |                     |            |                | 10%                   | 2%                 |
|                          |                     |            |                | 5%                    | 5%                 |
|                          |                     |            |                | VARIES                | 5%                 |
| MCAT                     | \$ 19.47            |            |                | 10%                   | 0%                 |
|                          |                     |            |                | 8%                    | 7%                 |
|                          |                     |            |                | 10%                   | 9%                 |
|                          |                     |            |                | 8%                    |                    |
| MCAO                     | \$ 22.08            | 1          | 1              | 1 TO 3%               | 1 TO 3%            |
|                          |                     |            |                | NONE                  |                    |
|                          |                     |            |                | 0%                    | 0%                 |

| ASS'T ASSESSOR LEVEL/HRS | ASS'T ASSESSOR WAGE | YRS ON JOB | YRS EXPERIENCE | TWP RETIREMENT CONTB. | EMPLY RETIRE CONTB |
|--------------------------|---------------------|------------|----------------|-----------------------|--------------------|
|                          |                     |            |                |                       |                    |
|                          |                     |            |                |                       |                    |
|                          |                     |            |                | 2%                    | 0%                 |

| ASS'T ASSESSOR LEVEL/HRS | ASS'T ASSESSOR WAGE | YRS ON JOB | YRS EXPERIENCE | TWP RETIREMENT CONTB. | EMPLY RETIRE CONTB |
|--------------------------|---------------------|------------|----------------|-----------------------|--------------------|
|                          |                     |            |                |                       |                    |
|                          |                     |            |                |                       |                    |
|                          |                     |            |                |                       |                    |
|                          |                     |            |                |                       |                    |
|                          |                     |            |                |                       |                    |



| RETIREMENT THRU. | TYPE PENSION         | YRS TO VEST  | HOURS PER WEEK | VACATION DAYS        | HOLIDAYS | PERSONAL/SICK DAYS |
|------------------|----------------------|--------------|----------------|----------------------|----------|--------------------|
|                  | DEFINED CONTRIBUTION |              |                |                      |          |                    |
| MERS             | DEFINED CONTRIBUTION | 0            | 32             | 12, 18, 24 SENIORITY | 10       | 0                  |
| 457B             | DEFINED CONTRIBUTION | 0            | 36             | 9, 13.5, 18, 22.5    | 11       | 4                  |
| 401A + 457       | DEFINED CONTRIBUTION | 5            | 38             | 5, 10, 15, 20        | 10       | 10                 |
|                  | DEFINED BENEFIT      | 10           | 32             | NOT ANSWERED         |          |                    |
| MERS             | DEFINED BENEFIT      | 6            | 39.5           | 13.5,18,20,22        | 13       | 10                 |
|                  | PRIN MONEY PURCH     | 4 YRS/25% YR | 40             | 10, 15, 20           | 12       | 13                 |
| MERS             | DEFINED BENEFIT      | 5            | 32             | 18                   | 10       | 0                  |
|                  | DEFINED BENEFIT      | 10           | 40             | 14, +8 HR YR, 20     | 14       | 10                 |
| MERS             | DEFINED BENEFIT      | 10           | 40             | 24, 30, 36           |          |                    |
| MERS             | HYBRED 50/50%        | 5/10         | 40             | 10, 15, 20           |          | 6                  |
|                  |                      |              | 32             | 5, 10, 15, 20        | 8        | 8                  |
|                  | None                 |              | 4              |                      |          |                    |

| RETIREMENT THRU. | TYPE PENSION         | YRS TO VEST | HOURS PER WEEK | VACATION DAYS  | HOLIDAYS | PERSONAL/SICK DAYS |
|------------------|----------------------|-------------|----------------|----------------|----------|--------------------|
|                  | DEFINED CONTRIBUTION |             | 40             | 11, 16, 21, 25 | 18       | 8                  |
| MERS             | DEFINED BENEFIT      |             |                | 11 TO 22       |          | 18                 |
|                  | DEFINED CONTRIBUTION |             | 40             |                |          |                    |
| WCERS            | DEFINED BENEFIT      | 6           | 40             | 12 TO 25       | 13       | 12                 |

| RETIREMENT THRU. | TYPE PENSION | YRS TO VEST | HOURS PER WEEK | VACATION DAYS | HOLIDAYS | PERSONAL/SICK DAYS |
|------------------|--------------|-------------|----------------|---------------|----------|--------------------|
|                  |              |             | 40             |               |          |                    |
|                  |              |             | 25             |               |          |                    |
|                  |              |             | 10             |               |          |                    |
|                  |              |             |                |               |          |                    |
|                  |              |             |                |               |          |                    |
|                  |              |             | 25             |               |          |                    |

| COLLEGE    | CELL PHONE | HEALTH INSUR                | COPAY OF PREMIUM | COPAY AFTER DEDUCTIBLE  |
|------------|------------|-----------------------------|------------------|-------------------------|
|            |            |                             |                  |                         |
| BACHELOR   | NO         | BCBS                        | 10%              |                         |
|            | NO         | BCN                         | 20%              |                         |
|            |            | PRIORITY HEALTH HIGH DEDUCT | 20%              |                         |
|            | NO         | BCN                         | \$0              |                         |
| Associates | NO         | BCN HMO                     | \$0              | \$25/PERSON \$75/FAMILY |
|            | YES        | BCBS PPO                    | 10%              | SEE COMMENTS            |
| BACHELOR   | NO         | BCBS                        | \$ 20            |                         |
|            | YES        | BCBS                        |                  |                         |
|            |            | BCN HMO                     |                  |                         |
|            |            | BCBS                        | 10%              |                         |
|            | NO         | BCBS                        | \$ -             |                         |
| BACHELOR   | NO         | No                          |                  |                         |

| COLLEGE  | CELL PHONE | HEALTH INSUR | COPAY OF PREMIUM | COPAY AFTER DEDUCTIBLE |
|----------|------------|--------------|------------------|------------------------|
|          |            | BCBS HMO     |                  |                        |
|          |            | CAFETERIA    |                  |                        |
| BACHELOR | YES        | CAFETERIA    |                  |                        |
| BACHELOR | YES        | BCBS         |                  |                        |

| COLLEGE | CELL PHONE | HEALTH INSUR | COPAY OF PREMIUM | COPAY AFTER DEDUCTIBLE |
|---------|------------|--------------|------------------|------------------------|
|         |            |              |                  |                        |
|         |            |              |                  |                        |
|         |            |              |                  |                        |
|         |            |              |                  |                        |
|         |            |              |                  |                        |

| PAYMENT IN LIEU INSUR         | VISON | VISION COPAY           | DENTAL | DENTAL COPAY            | LONG DISABILITY |
|-------------------------------|-------|------------------------|--------|-------------------------|-----------------|
| \$ 600 / MONTH                | NO    | N/A                    | NO     |                         | NO              |
| NO                            | NO    | N/A                    | YES    | 20%                     | NO              |
| \$ 300/MONTH                  | YES   | 20%                    | YES    | 20%                     | YES             |
| 50% HARDCAP LIMIT             | YES   | 0%                     | YES    | 0%                      | YES             |
| \$ 2,000/YEAR                 | YES   | \$ 5 EXAM/\$10 GLASSES | YES    | \$25/PERSON \$75/FAMILY | YES             |
| \$3,833 FAMILY/\$1,278 SINGLE | YES   |                        | YES    |                         | YES             |
| NO                            | YES   | \$ 20                  | YES    | \$ 20                   | NO              |
| YES                           | YES   | 0%                     | YES    | 0%                      | YES             |
| 50% PREMIUM                   | YES   | \$10                   | YES    | -                       | YES             |
| NOT ANSWERED                  | YES   | 10%                    | YES    | 10%                     | YES             |
| NOT ANSWERED                  | YES   |                        | YES    |                         | YES             |
|                               | no    |                        | no     |                         | no              |

| PAYMENT IN LIEU INSUR | VISON | VISION COPAY | DENTAL | DENTAL COPAY | LONG DISABILITY |
|-----------------------|-------|--------------|--------|--------------|-----------------|
|                       |       |              |        |              |                 |
|                       | YES   |              | YES    |              |                 |
|                       | YES   |              | YES    |              |                 |
| YES                   | YES   |              | YES    |              | YES             |

| PAYMENT IN LIEU INSUR | VISON | VISION COPAY | DENTAL | DENTAL COPAY | LONG DISABILITY |
|-----------------------|-------|--------------|--------|--------------|-----------------|
|                       |       |              |        |              |                 |
|                       |       |              |        |              |                 |
|                       |       |              |        |              |                 |
|                       |       |              |        |              |                 |
|                       |       |              |        |              |                 |

| SHORT DISABILITY | LIFE INSUR       | LONGEVITY                    | RETIREE HEALTH CARE | TUITION REIMBURS | AD&D INSUR |
|------------------|------------------|------------------------------|---------------------|------------------|------------|
|                  |                  |                              |                     |                  |            |
| NO               | ON JOB EVENT     | NO                           | NO                  | NO               | NO         |
| NO               | \$25,000         | NO                           | NO                  | YES              | NO         |
| YES              | YES              | NO                           | NO                  | YES              | SELF       |
| YES              | YES/BASED ON AGE | NO                           | YES                 | 60%              | YES        |
| YES              | \$100,000        | NO                           | NO                  | YES              | NO         |
| YES              | YES              | \$500, \$750, \$1000, \$1250 | NO                  | NO               | YES        |
| NO               | \$ 10,000        | .5% EVERY 5 YEARS            | NO                  | NO               | NO         |
| YES              | YES              | YES                          | NO                  | YES              | YES        |
| YES              | \$50,000         | NO                           | HCSP                | YES              | YES        |
| YES              | YES              | NO                           | NO                  | YES              | YES        |
|                  | \$35,000         |                              |                     |                  |            |
| no               | yes              |                              |                     | yes              |            |

| SHORT DISABILITY | LIFE INSUR             | LONGEVITY            | RETIREE HEALTH CARE | TUITION REIMBURS | AD&D INSUR |
|------------------|------------------------|----------------------|---------------------|------------------|------------|
|                  | \$ 50,000              | 2 TO 10 BASED ON YRS |                     |                  |            |
|                  | \$ 30,000 TO \$ 50,000 | 3 TO 9%              |                     |                  |            |
|                  | 1 TO 3* ANNUAL SALARY  |                      |                     | YES              | YES        |
| YES              | 1 YR PAY               | YES                  | YES                 | YES              | NO         |

| SHORT DISABILITY | LIFE INSUR | LONGEVITY | RETIREE HEALTH CARE | TUITION REIMBURS | AD&D INSUR |
|------------------|------------|-----------|---------------------|------------------|------------|
|                  |            |           |                     |                  |            |
|                  |            |           |                     |                  |            |
|                  |            |           |                     |                  |            |
|                  |            |           |                     |                  |            |
|                  |            |           |                     |                  |            |

|  |  |
|--|--|
|  |  |
|--|--|

| BEREAVEMENT DAYS |  |
|------------------|--|
|                  | \$200 A MONTH TO has                                 |
| 1 TO 4           |  |
| 1 TO 3           |  |
|                  |  |
| 1 TO 4           | \$1400 SINGLE/\$2800 FAMILY DEDUCTIBLE               |
| 1 TO 3           | DEFINED BENEFIT BASED ON YEARS: 4 TO 14%             |
| 1 TO 7           | ONE POSITION NEW/VACANT                              |
|                  | *DUTIES INCLUDE                                      |
| UNANSWERED       | BCBS HIGH DEDUCTIBLE/UNIT PAYS                       |
|                  | HCSP- City \$70 /Employee \$35 chk                   |
| 3                | 3 health Plans: you = 10% of cost higher deductable. |
|                  |  |
|                  |  |
|                  |  |

| BEREAVEMENT DAYS |                                |
|------------------|--------------------------------|
|                  |                                |
|                  |                                |
|                  | MMAO + 5% YR/MAAO +2% YR BONUS |
| 1 TO 5           |                                |
|                  |                                |

| BEREAVEMENT DAYS |  |
|------------------|--|
|                  |  |
|                  |  |
|                  |  |
|                  |  |
|                  |  |



**Bill Grubb**

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**From:** Peter Augustino <PAugostino@cityofhowell.org>  
**Sent:** Tuesday, November 12, 2024 10:42 AM  
**To:** Bill Grubb; Rachel Kreeger  
**Subject:** Assessor Position  
**Attachments:** Resume Peter Augustino 2024.pdf

**Dear Mr. Grubb,**

I am writing to express my interest in the Assessor position at Conway Township, as advertised. With my extensive experience in property appraisal and a strong understanding of local and state assessment laws, I am confident in my ability to contribute effectively to your team.

Over the past 8 years, I have honed my skills in property valuation, data analysis, and tax assessment through my roles in Equalization and my current role as the City of Howells Assessor. My attention to detail, commitment to accuracy, and ability to work collaboratively with both colleagues and residents have consistently contributed to successful outcomes.

Some of my key qualifications include:

- Expertise in property valuation and assessment
- Proficiency with assessment software and GIS systems
- Strong communication and interpersonal skills
- Ability to manage multiple tasks and meet deadlines efficiently

I am excited about the opportunity to bring my experience and enthusiasm to Conway Township, ensuring fair and equitable property assessments for all residents. I have attached my resume for your review and would welcome the opportunity to discuss how my skills and experiences align with the needs of your team.

Field work is something that I very much enjoy and with your townships Large Agricultural class I would be very enriched by the experience.

Thank you for considering my application. I look forward to the possibility of contributing to the continued success of Conway Township.

**Warm regards,**

Peter Augustino  
MAAO, PPE  
City of Howell Assessor  
517-540-6708

# Peter Augustino | MAAO, PPE

[Peteaugustino@gmail.com](mailto:Peteaugustino@gmail.com) | 734-636-4350 | Howell, MI 48843

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## Summary

Assessor with talent for Learning and adapting. Strong knowledge of Commercial, Residential, and industrial appraisal. Communicative and team-oriented with proficiency in BSA and APEX Software. Proven history of fostering new objectives to meet team, individual and management objectives.

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## Skills

- |                           |                       |
|---------------------------|-----------------------|
| • Market Value Comparison | Team building         |
| • Value assessment        | Data management       |
| • Project review          | Organization          |
| • Permit Analysis         | Relationship building |
| • Sketching abilities     | BSA                   |
| • Property Inspection     | Apex v5-v7            |
| • Customer service        | Communication         |
| • Problem resolution      | Contract Review       |

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## Experience

- Maintained up-to-date knowledge of local market information.
- Utilized data regarding nearby properties to help determine value on property being appraised. Appraised specified number of properties per week despite changing workloads and production goals.
- Used strong research skills to improve understanding of local areas and properties.
- Provided accurate valuations by assessing current conditions, history, and unique features.
- Conducted research into values of area land and property to compile valuation reports.
- Appraised residential, commercial, industrial, and agricultural classed properties to keep records up to date for the community.
- Scrutinized properties, both new and existing and maintained records of distinguishing traits for each. Documented type, construction, and measurements of each piece of property and collected required field evidence to Summary Skills Experience support conclusions.
- Proficient in BSA running reports maintaining property records creating generic data exports and more.
- Delivered fast, friendly and knowledgeable service for routine questions regarding assessor questions such a property transfers, Principal residence exemptions along with information regarding abatements and exemptions such as IFTs, CFTs, Brownfields and veteran and poverty exemptions.
- Able to prepare and work with board members for March, July, and December board of reviews. Ability to create ECF and Land tables including maps, utilizing the BSA systems built in GIs system.



## **Education**

**John Glen Highschool | High School Diploma 2016**  
**State Tax Commission | MCAO 2018 | MAAO 2020**  
**State Tax Commission "On going" MMAO program.**

## **Prior Employment**

**WCA Assessing | Westland, MI | Assessor.**

07/2016 - 10/2021

**Emmet County Equalization/GIS | Petoskey, MI | Appraiser**

10/2021 - 01/2023

**City Of Howell Assessment Department | Howell, MI | Assessor**

01/23 - Current

## **References**

**Ryan Mills | MAAO**

**734-564-4926**

**Appraiser III | City of Novi**

**Audrey Larese | MAAO**

**810-247-9180**

**Senior Appraiser | Livingston County Equalization**

**Lynette Girard | M M A O**

**231-881-3929**

**Director | Emmet County**

**Erv Suida**

**517-546-3500**

**City Manager | City of Howell**

Judy Herald, MAAO  
Assessor / Certified Personal Property Examiner

sjaherald@hotmail.com  
734-498-3528  
18521 Daymon Dr.  
Gregory, MI

Conway Township  
P.O. Box 1157  
8015 N. Fowlerville Road  
Fowlerville, MI 4883

November 18, 2024

Dear Bill Grubb,

I am writing to express my interest in the position of Local Assessor, with Conway Township. My training and experience are in Personal Residence Exemption (PRE) work, due to my employment in the PRE Audit Department at Reason Consulting (formerly Tax Management Associates). As a Certified Michigan Advanced Assessing Officer (MAAO) with 17 years of full-time project experience in PRE, I am seeking the opportunity to use the knowledge learned while completing my assessing classes and look forward to expanding my knowledge in a practical setting. My past positions at Reason Consulting were as a Data Analyst, the Data Reviewer and a few years later I moved into the Managing Examiner position. I feel confident that I would make a valuable addition to the Conway Township staff.

While performing my duties as the Managing Examiner I reached the level of a MAAO (3) in 2021. I currently review and analyze all the Audit Questionnaires that are then forwarded to the Department of Treasury. I review the work of other staff, assist with phone calls and correspondence. While my previous position has honed my knowledge of the Principal Residence Exemption (PRE), I also have excellent technical and management skills, in the following areas:

- Familiar with the MCL 211.7cc, MCL 211.7dd, and PRE policies
- Work efficiently and accurately
- Effectively managing time regarding short-term and long-term goals
- Effectively using technology, such as Excel spreadsheets and BS&A database systems
- Communicating complex concepts verbally and in writing

In addition to my professional work experience and technical knowledge, I have a solid educational foundation and I would very much appreciate the opportunity to contribute to Conway Townships growth and continued success.

Please feel free to reach out if you have any questions or need clarification on my experience. I look forward to meeting with you to discuss this position in detail.

Thank you for your consideration.

Sincerely,

Judy Herald, MAAO

# Judy L. Herald

18521 Daymon Drive  
Gregory, MI 48137  
Phone (734) 498-3528  
e-mail: [sjaherald@hotmail.com](mailto:sjaherald@hotmail.com)

## Objective

### Assessor

## Experience

2007-September 2024 Reason Consulting/Tax Management Associates (TMA)  
Brighton, MI

### Managing Examiner

Responsible for reviewing all Principal Residence Exemption (PRE) Questionnaires. Current duties include running reports and helping other employees to understand the PRE requirements. Experienced with creating mass mailings for Questionnaires and with operating the folding machine for mailing. Assist taxpayers by answering questions about what is a PRE. Offer guidance to assessors who call with questions about PRE's in their jurisdictions. I am a responsible, detail-oriented team player and also work well on my own. I am comfortable with Microsoft Word and Excel, Google spreadsheets and BS&A.

1990-2007

### Administrative Assistant/Treasurer

While working in various religious offices I was responsible for creating the weekly bulletins, monthly newsletter, using MS Word & Excel, bulk mailings, operating copiers and Fax machine, handling the finances and running finance reports. My duties also included: answering the phones, assisting with compiling the year-end reports, scheduling the use of the building, writing letters, maintaining the membership system, and directing the volunteers.

## Professional

Michigan Certified Assessing Technician (MCAT) - certification 2017

## Certification

Michigan Certified Assessing Officer (MCAO) - certification 2019

Michigan Advanced Assessing Officer (MAAO) & Michigan Certified Personal Property Examiner - certification 2021

## Education

1977 - 2005 Washtenaw Community College Ann Arbor, MI  
General Studies

1974 - 1977 South Lyon High School South Lyon, MI  
Diploma Granted

Resolution To Edit Language Of  
Conway Township Poverty Exemption Policy and Guidelines

Resolution 151024-1

WHEREAS: The Township Board desires to approve the following edits of the Conway Township Poverty Exemption Guidelines and Asset Level Test application:

**WHEREAS, the Conway Township Board of Trustees desires to approve the following changes within item number three under General Information from:** The poverty exemption is calculated based on the number of "household members" in the applicant's residence, which includes any person listed on the deed, residing in the residence on a full time basis, or any person who could be claimed as a dependent of the applicant on the current year's federal tax return, to:

*The poverty exemption is calculated based on the number of "household members" in the applicant's residence, residing in the residence on a full time basis, or any person who could be claimed as a dependent of the applicant on the current year's federal tax return*

WHEREAS: The Conway Township Board removes the words, "which includes any person listed on the deed" within the Conway Township Poverty Exemption Guidelines and Asst Level Test application.

WHEREAS: The Conway Township Board approves the above stated changes within the Conway Township Poverty Exemption Policy and Guidelines language and application.

NOW, THEREFORE, BE IT RESOLVED by the Conway Township Board of Livingston County, Michigan that they approve the Conway Township Poverty Exemption Policy and Guidelines, effective immediately, as edited and stated above.

The forgoing resolution was offered by:

\_\_\_\_\_ (Name and Position Held)

and was supported by: \_\_\_\_\_ (Name and Position Held)

Upon roll call the following voted, "Aye": \_\_\_\_\_

\_\_\_\_\_

The following voted, "Nay": \_\_\_\_\_

\_\_\_\_\_

The Conway Township Supervisor declared resolution adopted: W. Grubb on 10-15-2024

\_\_\_\_\_  
Signature of Conway Township Supervisor and Date

|          |             |                        |               | OCTOBER ZONING ADMINISTRATOR REPORT |   |
|----------|-------------|------------------------|---------------|-------------------------------------|---|
|          |             |                        |               | ISSUED LAND USE PERMITS             |   |
| PERMIT # | DATE ISSUED | PROPERTY ADDRESS       | PROPERTY ID   | OWNER'S NAME                        | REASON FOR PERMIT                               |
| 001-024  | 01/09/24    | TBD                    | 01-32-200-014 | OWNERS NAME                         |   |
| 002-024  | 01/24/24    | 7807 HIDDEN CIR        | 01-02-101-046 | KLAUS, ANDREW & BRITTANY            | NEW HOUSE                                       |
| 024-003  | 02/14/24    | 7000 SOBER RD          | 01-02-200-008 | CEDAR BROOK HOMES                   | NEW HOUSE                                       |
| 024-004  | 02/28/24    | 7837 CHASE LAKE RD     | 01-35-100-006 | SHEETS, JOHN                        | ADDITION OVER GARAGE                            |
| 024-005  | 03/06/24    | 9100 ROBB RD           | 01-13-300-027 | FELIPE, GAIL & GERRY                | DECK  |
| 024-006  | 03/06/24    | 9415 ROBB RD           | 01-14-400-020 | BARRON, VICTOR                      | POLE BARN                                       |
| 024-007  | 03/26/24    | 9669 HERRINGTON RD     | 01-06-100-005 | WATSON, WILLIAM & LAURA             | POLE BARN                                       |
| 024-008  | 04/02/24    | 11832 MAPLEFIELD DR    | 01-02-200-032 | DRENCHEN, JACOB                     | CONVERT GARAGE TO LIVING                        |
| 024-009  | 05/08/24    | Sober Rd               | 01-02-200-007 | WATTERS, RICHARD & MARCY            | NEW HOUSE                                       |
| 024-010  | 05/28/24    | 10289 Loveloy          | 01-05-200-017 | Scott & Ruthie Marasheski           | driveway  |
| 024-011  | 06/25/24    | TBD                    | 01-05-200-025 | Luke Haller                         | fence   |
| 024-012  | 06/26/24    | 6650 HANNA CT.         | 01-01-101-038 | Taylor Berry                        | NEW HOUSE                                       |
| 024-013  | 07/03/24    | TURKEY TRAIL           | 01-02-200-051 | Chris Allen                         | NEW HOUSE                                       |
| 024-014  | 07/03/24    | 11307 Chase Lk. Rd.    | 01-31-200-025 | JOSH RODZWION                       | NEW HOUSE                                       |
| 024-015  | 07/09/24    | 6246 W ALLEN           | 01-36-400-015 | Dean Wainwright                     | new house                                       |
| 024-016  | 07/30/24    | 5978 N. Herrington Rd  | 01-07-100-012 | KUCH                                | DECK  |
| 024-017  | 07/30/24    | 11094 Spencer Dr.      | 01-07-100-012 | Blausey                             | roof top solar array                            |
| 024-018  | 08/13/24    | 9693 Loveloy Rd        | 01-01-400-038 | Satur                               | 48x25 addition                                  |
| 024-019  | 08/13/24    | 6077 Owosso Rd         | 01-04-100-011 | Norton                              | 24x24' garage addition                          |
| 024-020  | 08/21/24    | 11650 GlenMary         | 01-36-400-009 | Carr                                | 40x32 post frame                                |
| 024-021  | 09/25/24    | 10733 BELL OAK RD.     | 01-01-101-041 | Dinning                             | deck  |
| 024-022  | 09/25/24    | 6672 HANNA CT.         | 01-20-100-004 | SAAD                                | ACC. BUILDING                                   |
| 024-023  | 09/25/24    | 8820 SHERWOOD          | 01-01-101-039 | WINITER                             | ACC. BUILDING/DECK                              |
| 024-024  | 10/01/24    | 6375 Robb              | 01-22-300-026 | FETNER                              | ACC. BUILDING                                   |
| 024-025  | 10/02/24    | vacant Gregory         | 01-35-200-044 | Decia                               | new house                                       |
|          |             |                        | 01-22-300-040 | Fackler                             | post frame building                             |
| PERMIT # | DATE ISSUED | PROPERTY ADDRESS       | PROPERTY ID   | ISSUED LAND USE WAIVERS             | REASON FOR PERMIT                               |
| W001-024 | 01/02/24    | 8015 N Fowlerville Rd  | 01-22-400-006 | OWNERS NAME                         |   |
| W002-024 | 02/07/24    | 9140 Sober Rd          | 01-04-200-016 | CONWAY TOWNSHIP                     | RE-ROOF   |
| W003-024 | 02/07/24    | 11100 Spencer Dr       | 01-01-400-036 | Secorski                            | RE-ROOF   |
| W024-004 | 02/13/24    | 6333 W Sober Rd        | 01-01-400-042 | Winkie                              | RE-ROOF   |
| W024-005 | 02/21/24    | 11233 Chase Lake Rd    | 01-31-200-009 | Targosz                             | INSTALL CARBON ARMORS                           |
| W024-006 | 03/05/24    | 8810 Allen Rd          | 01-34-300-010 | RushBrown                           | Replace existing deck with exact same size deck |
| W024-007 | 04/02/24    | 7165 Nicholson Rd      | 01-29-400-024 | KEKICH, ELIZABETH & DANIEL          | RE-ROOF   |
| W024-008 | 04/16/24    | 9280 Fowlerville       | 01-14-300-018 | at&t                                | RE-ROOF   |
| W024-009 | 04/23/24    | 8660 Killinger         | 01-22-100-004 | Jason Herbert                       | replace rad10 equipment                         |
| W024-010 | 04/24/24    | 9838 Fowlerville       | 01-14-100-029 | Donald Bishop                       | fire restoration                                |
| W024-011 | 04/30/24    | 9695 Marsh Fowlerville | 01-14-100-042 | Tackett                             | re-roof   |
| W024-012 | 05/14/24    | 6618 Nicholson         | 01-33-100-024 | Dunn                                | re-roof   |
| W024-013 | 07/09/24    | 7770 W. ALLEN RD.      | 01-35-300-005 | PARSONS                             | RE ROOF   |
| W024-014 | 08/20/24    | 7104 Fowlerville       | 01-15-400-007 | Morrison                            | RE ROOF   |
| W024-015 | 08/28/24    | 8015 FOWLERVILLE       | 01-22-400-006 | CONWAY TWP                          | SIDING AND ROT REPAIR                           |
| W024-016 | 08/29/24    | 10587 marsh rd         | 01-11-100-005 | fozier                              | egress basement                                 |
| W024-017 | 09/11/24    | 6333 SOBER             | 01-01-400-042 | TARGOSZ                             | RE ROOF   |
| W024-018 | 10/22/24    | 11918 SECLUDED RIDGE   | 01-02-101-007 | PARKHURST                           | RE ROOF   |
| W024-019 | 10/22/24    | 8308 Fowlerville rd    | 01-23-300-002 | Default                             | wood stove                                      |
| W024-020 | 10/22/24    | 9300 VOGT RD           | 01-09-200-008 | CALMEYN                             | RE ROOF   |

# Fowlerville Community Schools

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7677 W. Sharpe Road, Suite A • Fowlerville, MI 48836  
(517) 223-6015 • FAX (517) 223-6022  
Matthew Stuard, Superintendent

## Fowlerville Community Schools - BOARD OF EDUCATION RESOLUTION

### **A Resolution of the Fowlerville Community Schools Board of Education Opposing Marijuana Dispensaries and Commercial Marijuana Activities Within the Boundaries of Fowlerville Community Schools and Committing to the Health and Well-Being of Our Students**

WHEREAS, permitting commercial marijuana businesses or dispensaries in a community results in increased youth access and sends youth a message that marijuana is a safe drug; and

WHEREAS, there is compelling evidence that allowing commercial marijuana enterprises (medical and/or recreational) in communities leads to dramatic increases in youth marijuana use; and

WHEREAS, marijuana potency has increased significantly over past decades with marijuana extracts ranging from 50% to 80% THC, the addictive chemical in the drug; and

WHEREAS, marijuana use negatively affects the developing teen brain, diminishing the ability to learn; and

WHEREAS, youth marijuana use is strongly associated with academic underperformance; and

WHEREAS, one in six youths that use marijuana become addicted to it; and

WHEREAS, legalized marijuana results in markedly increased drug violations at school; and

WHEREAS, youth marijuana use can worsen depression and can lead to serious mental health issues; and

WHEREAS, the 2018 Michigan state ballot Proposal 1 allows municipalities to determine whether commercialized marijuana businesses will be allowed in their jurisdictions.

NOW, THEREFORE, BE IT RESOLVED THAT: the Board of Education for Fowlerville Community Schools is opposed to any commercial marijuana businesses or dispensaries within the boundaries of Fowlerville Community Schools.

BE IT FURTHER RESOLVED THAT: the Board of Education for Fowlerville Community Schools requests that the elected leaders of the Village of Fowlerville and surrounding townships help protect our students from the negative consequences of marijuana use by prohibiting marijuana businesses in their jurisdictions.

AND BE IT FURTHER RESOLVED THAT: this resolution, having been adopted by the Fowlerville Community Schools Board of Education, be made a permanent part of the records of this School District.

Sincerely,  


Fowlerville Board of Education

Amy Sova, Robert Hinton, Susan Charron, John Belcher, Danielle DeVries, Diana Dombrowski and Justin Braska

Cc: Handy Township Board, Village of Fowlerville, Conway Township Board, Cohoctah Township